



Florida Interagency Coordinating Council for Infants and Toddlers  
 Quarterly Meeting  
 October 19, 2017  
 Tallahassee, Florida

Meeting Minutes

<b>Member Name</b>	<b>Member Seat</b>	<b>Present (In Person)</b>	<b>Present (Via Phone)</b>
Laurie Blades	Member from the agency responsible for children's mental health	X	
Kim Carr	Public/private provider of early intervention services	X	
Liz Cayson	At large member	X	
Lilli Copp	Member from a Head Start Program		X
Sara Evans	Parent of child with disability age 12 or younger	X	
Anitere Flores	Member from the State Legislature		
Skip Forsyth	Office of Coordination of Education of Homeless Children & Youth	X	
Erin Hough	Member from the state child welfare agency responsible for foster care	X	
Judith Levin	Member from personnel preparation program		
Misty Porter	Parent of child with disability age 12 or younger	X	
Lourdes Quintana	Public/private provider of early intervention services	X	
LaKera Reddick	Member from the agency responsible for the State Medicaid and CHIP program	X	
Kathleen Vergara	Public/private provider of early intervention services	X	
Monica Verra-Tirado	Member of the state education agency responsible for preschool services to children with disabilities	X	
Samantha Wass de Czege	Member from the state agency responsible for child care	X	
Ilene Wilkins	Public/private provider of early intervention services	X	
<b>Guests</b>	<b>Affiliation</b>	<b>Present (In Person)</b>	<b>Present (Via Phone)</b>
Kenneth Baino	Florida Department of Health	X	
Marissa Barrera	Treasure Coast Early Steps		X
Annalise Campisi	Bay Area Early Steps	X	
Jennifer Cato	Florida School for the Deaf and Blind	X	
James Dunn	Office of Insurance Regulation	X	

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Jeremi Grosser	Southwest Florida Early Steps	X	
Marcy Hajdukiewicz	Florida Department of Health	X	
Renee Jenkins	Florida Department of Health	X	
John Lee	Northeastern Early Steps	X	
Dawn Lynch	Florida Department of Health	X	
Rodney MacKinnon	Office of Early Learning	X	
Angela Marcus	Florida Department of Health	X	
Ken McCain	Florida Department of Health	X	
Stephanie McMillon	Florida Department of Health	X	
Ashley Mitchell	Office of Early Learning	X	
Cassandra Pasley	Florida Department of Health	X	
Trina Puddefoot	Southwest Florida Early Steps		X
Althea Puzio	Space Coast Early Steps	X	
Kathy Riley	Central Florida Early Steps		X
Kelly Rogers	Florida Department of Health	X	
Ellie Schrot	Gold Coast Early Steps	X	
Liza Smith	TATS		X
Carole West	Florida Department of Education		X

**Call to Order** – *Dr. Ilene Wilkins, Chair*

- Member roll call: The presence of a quorum was established with fourteen of the sixteen members in attendance in person or via phone.
- Welcome, introductions, and agenda review.
- It was announced that Betty Jo Pate who represented a member from the agency responsible for the state regulation of private health insurance has left her position and resigned from the Council. The Florida Office of Insurance Regulation has identified a replacement who will be applying with the Governor’s Appointment Office.
- Presentation of the April 5, 2017 Meeting Minutes.

Motion: Approval of the April 5, 2017 Meeting Minutes  
 Motion Made By: Skip Forsyth  
 Seconded Motion: Kathleen Vergara  
 Discussion: None  
 Motion Passed

The Council voted unanimously to approve the April 5, 2017 Meeting Minutes as presented with no abstentions, or negative votes.

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Travel reimbursement: Reimbursement forms and self-addressed envelopes were provided to members requesting travel reimbursement. Members were requested to provide their reimbursement requests to the Florida Department of Health in a timely manner.

**Lead Agency Update** – *Cassandra G. Pasley, Director, Division of Children's Medical Services and Marcy Hajdukiewicz, Chief, Bureau of Early Steps & Newborn Screening, Florida Department of Health*

The following lead agency updates were provided to members:

- State Office Staffing
- Zika
- Early Steps Response to Governor Scott Executive Order 17-259
- State Systemic Improvement Plan
- Policy
- Quality Assurance
- Early Steps/Early Wishes Event

**2017 Family Outcome Results** – *Kelly Rogers, Early Steps Program Consultant, Florida Department of Health*

An overview of the 2017 family survey process and results was provided to the Council. A summary of the local family survey reports was provided that included the local and state response rate, indicator four results, local child demographic responses, and family survey item ranking.

**Early Steps At-Risk Eligibility Category** – *Renee Jenkins, Early Steps Program Administrator, Florida Department of Health*

A presentation on the Early Steps at-risk eligibility category was provided to the Council. The definition, as defined by 391.308, Florida Statutes, is a physical or mental condition known to create a risk of developmental delay. Conditions do not include environmental or socio-economic risk factors. Examples of at-risk conditions were provided to the Council, including birthweight between 1,200 to 1,500 grams, neonatal seizures, and Neonatal Abstinence Syndrome. Written confirmation of the at-risk condition is required from a licensed physician. Services for infants and toddlers with at-risk conditions, and their families, include: Individualized Family Support Planning, Service Coordination, Developmental Surveillance, and Family Support. A child with an at-risk condition will be moved to another eligibility category if there is documentation the child has a diagnosed condition with a high probability of developmental delay or a developmental delay that meets Florida's criteria as measured by appropriate diagnostic instruments and informed clinical opinion.



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**Neonatal Abstinence Syndrome Panel Discussion –**

*Laurie Blades, Florida Department of Children and Families*

*Ellie Schrot, Gold Coast Early Steps*

*Dr. Kristie Skoglund, The Florida Center for Early Childhood*

*Nikki Witherspoon, Parent*

*Dr. Joan Younger Meek, FSU School of Medicine*

Dr. Younger Meeks provided the Council with an overview of the definition of Neonatal Abstinence Syndrome, data and trends, diagnosis, symptoms, management, and short and long-term complications. Dr. Kristie Skoglund provided an overview of the social-emotional component of Neonatal Abstinence Syndrome, as well as environmental risk factors. Ms. Witherspoon discussed the parent perspective, including the importance of family engagement in early intervention and the school system. Ms. Schrot discussed the Gold Coast Early Steps CAPTA agreement and recommendations for serving infants and toddlers with at-risk conditions. Ms. Blades provided national and state data and thanked the panel for their time and commitment.

**Agency Updates – Council Members**

Updates were provided by the following members/agencies:

- Laurie Blades: Department of Children and Families, Substance Abuse & Mental Health Program
- Lilli Copp: Florida Head Start Collaboration Office

**Public Comment**

One public comment was received.

**Meeting Adjourned – Dr. Ilene Wilkins, Chair**