



Florida Interagency Coordinating Council for Infants and Toddlers
 Quarterly Meeting
 October 6 - 7, 2015
 Orlando, Florida

Meeting Notes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)
Lorraine Allen	Office of Coordination of Education of Homeless Children & Youth		X
Laurie Blades	Member from the agency responsible for children's mental health	X	
Jeanne Boggs	Parent of child with disability age 12 or younger		
Kim Carr	Public/private provider of early intervention services	X	
Liz Cayson	At Large Member	X	
Lilli Copp	Member from a Head Start Program	X	
Anitere Flores	Member from the State Legislature		
Arwyn Holmes	Parent of child with disability age 6 or younger		
Misty Porter	Parent of child with disability age 12 or younger	X	
Lourdes Quintana	Public/private provider of early intervention services	X	
LaKera Reddick	Member from the agency responsible for the State Medicaid and CHIP program		X
Laura Rumph	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	X	
Kathleen Vergara	Public/private provider of early intervention services	X	
Monica Verra-Tirado	Member of the state education agency responsible for preschool services to children with disabilities	X	X
Ilene Wilkins	Public/private provider of early intervention services	X	
Guests	Affiliation	Present (In Person)	Present (Via Phone)
Marissa Barrera	Treasure Coast Early Steps		X
Annalise Campisi	Bay Area Early Steps	X	
Harry Fogle	West Central Early Steps	X	
Sharon Hennessy	North Central Early Steps	X	
Frank Gholston	Florida Department of Health	X	
Mary Grimmer	Central Florida Early Steps	X	
Deborah Goldberg	Western Panhandle Early Steps	X	
Ken McCain	Florida Department of Health	X	
Cassandra Pasley	Florida Department of Health	X	
Betty Pate	Florida Office of Insurance Regulation		X



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Trina Puddefoot	Southwest/Gulf Central Early Steps	X	
Althea Puzio	Space Coast Early Steps	X	
Kathy Riley	Central Florida Early Steps		X
Kelly Rogers	Florida Department of Health	X	
Ellie Schrot	Gold Coast Early Steps		X
April Smith	Northeastern Early Steps	X	
Dina Snider	Big Bend Early Steps		X
Lois Taylor	Florida Department of Health	X	
Samantha Wass de Czege	Office of Child Care Regulation		X
Carole West	Florida Department of Education		X

Call to Order – *Dr. Ilene Wilkins, Chair*

- Member roll call: The presence of a quorum was established with eleven of the fifteen members in attendance either in person or via phone. Guests were requested to introduce themselves.
- Welcome, introductions, and agenda review
- Presentation of the July 7, 2015 Meeting Notes

Motion: Approval of the July 7, 2015 Meeting Notes
 Motion Made By: Liz Cayson
 Seconded Motion: Kathleen Vergara
 Discussion: None

The Council voted unanimously to approve the July 7, 2015 Meeting Notes as presented with no abstentions, or negative votes.

- Appointments: Three members have resigned since the July 6-7, 2015 Quarterly Meeting. The Florida Department of Health is working with the Governor’s Appointment Office to fill vacant member seats.
- Attendance requirements: Members are expected to attend all regularly scheduled meetings. For Members absent from two or more quarterly meetings in a twelve-month period, the Chair will provide notice to the lead agency and the Office of Governor. If the Member is representing a state agency, the agency will be notified and a replacement will be requested to submit an application.
- Travel reimbursement: Reimbursement forms and self-addressed envelopes were provided to members requesting travel reimbursement.



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Lead Agency Update – *Cassandra G. Pasley, Director, Division of Children's Medical Services, Florida Department of Health*

Director Pasley provided updates from the Early Steps State Office including:

- ESSO staff update;
- Local Early Steps contracts;
- Data system;
- Workgroups and Project Plans
 - Kim Carr requested to participate on the Transition Workgroup
 - Misty Porter and Sharon Hennessy requested to participate on the State Best Practices Workgroup;
- Technical Assistance Centers and Office of Special Education Programs (OSEP) visits; and
- ESSO Process Mapping

Early Steps Dashboard – Dispute Resolution, Data, & Budget – *Lois Taylor, Chief, Bureau of Early Steps & Newborn Screening, Florida Department of Health*

An Early Steps dashboard with data from 2009-2010 through 2014-2015 was presented that included the following:

- # of children enrolled;
- # of children with Individualized Family Support Plans (IFSP);
- # of referrals with children determined ineligible;
- # and types of dispute resolutions (complaints, mediations, due process hearings);
- # of children with an IFSP within the 45-day requirement;
- # of children served in the natural environment;
- Percentage of children demonstrating improved positive social-emotional skills;
- Federal grant revenue; and
- General revenue

The Council was requested to provide feedback to Mrs. Taylor on other data of interest for future meetings.

Early Steps State Systemic Improvement Plan – *Laura Rumph, Program Administrator, Early Steps, Florida Department of Health*

An update on the State Systemic Improvement Plan (SSIP) required by the Office of Special Education Programs (OSEP), U.S. Department of Education was provided to Council members. Florida's state-identified measurable result (SiMR) for infants and toddlers with disabilities and



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their families, the foundation for the SSIP, is to “*Improve the percent of infants and toddlers who exited early intervention below age expectations in positive social emotional skills that substantially increased their rate of growth*”.

Input was solicited from Council members using the Early Childhood Technical Assistance Center (ECTA) *Quick Reference Guide: Working with Stakeholders to Identify Potential Improvement Strategies for Program Improvement*. The following questions were presented as the foundation of the discussion:

- What would be the outcomes for children and families if the expected result/SIMR is achieved in 5 years?
- What would service providers know, do, and believe to achieve those outcomes?
- What would programs have in place to support the providers in implementing effective practices?
- What personnel development mechanisms would support and sustain effective practice?
- What regional/local agency and state infrastructure (policy, guidelines, data system, funding, procedures, monitoring, etc.) will we need to assure quality statewide?

Recommendations were provided that will be incorporated in Phase Two of the SSIP.

The Early Steps State Office will continue to provide updates and solicit feedback on the SSIP at future FICCIT meetings.

Service Delivery Options for Children Birth to Age Two – *Dr. Ilene Wilkins, Chair*

A presentation of the United Cerebral Palsy of Central Florida was provided that included the mission, history, data of children served, and community outreach activities. A tour of the facility was offered following the conclusion of the meeting.

By-Laws - *Dr. Ilene Wilkins, Chair*

The draft By-Laws were presented and reviewed by Council members.

Motion: Approval of the FICCIT By-Laws
Motion Made By: Liz Cayson
Seconded Motion: Lilli Copp
Discussion: The previous mission statement should be deleted and replaced with the mission developed at the July, 2015 Quarterly Meeting.



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Public Comment – Public comments were received that included tele-intervention and concerns regarding provider shortages and the natural environment support fee.

Next Steps, Announcements - *Dr. Ilene Wilkins, Chair*

The next Quarterly Meeting is scheduled for January 21-22, 2016. The location is to be determined.

Motion: Meeting Adjournment Motion Made By: Monica Verra-Tirado Seconded Motion: Laura Rumph Discussion: None
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Meeting Adjourned - *Dr. Ilene Wilkins, Chair*