

Meeting Notes

**Florida Interagency Coordinating Council
for Infants and Toddlers (FICCIT)
Quarterly Meeting
October 16-17, 2012
9:00 a.m. – 5:00 p.m. – Sarasota, Florida**

Members Present: Kim Carr, Susan Donovan, Lynn Marie Firehammer, Cynthia Fuller, Patricia Grosz, Johana Hatcher, Matt Moore, Lourdes Quintana, Debbie Russo, Carole West for Dr. Monica Verra-Tirado, Kathleen Vergara, Ilene Wilkins, Dr. Mel Jurado, Nate Forbes, Jennifer Evans and Lorraine Allen and April Katine

Members Absent: Katherine Dagenais, Dr. Monica Verra-Tirado

Members Absent with Notification: Sharon Paul, Gail Underwood, Jeanne Boggs, Jeannie Carr, Angela Finch

Non-members Present: Paula Kendig, Annalise Campisi, Kim Barger, Lou Ann Long, Kwame Alexander, Sandy Smith, Eillie Schrot, Trina Puddefoot, Kylee Barry, Rebekah Noun and Tameka Footman

Conference Call Attendees: Gail Underwood, Catherine Duncan

October 16, 2012

Call to Order and Introductions: Patricia Grosz, Chair

Welcome and Introduction to all members and guests

FICCIT Business:

Review of agenda, program packet information, and committee meetings: Patricia Grosz

Approval of Meeting Notes: Patricia Grosz, Chair

Discussion: Patricia Grosz called for a vote to approve the notes from the June 2012 Meeting.

Conclusion: Motion was made and passed to approve the June 2012 Meeting Notes with modifications.

Action	Person(s) Responsible	Date Due
Post June Meeting Notes to the web	Catherine Duncan	ASAP

DROP- BOX Discussion: Cynthia Fuller

Discussion: There has been some discussion regarding confidentiality of the site. The Statewide Technology Office has deemed this site as not confidential and has requested that we discontinue use of this site for official state business. The state is working towards a system such as Drop-Box that we can use but it is still in the development stage.

Conclusion: Drop-Box will no longer be used as a sharing tool for FICCIT. Email will continue to be used; however research will continue.

FICCIT Meeting Policies: Cynthia Fuller

Discussion: Changes to the meeting policies and amendments were discussed and also reflect the new federal law.

Conclusion: Council approved the changes and voted that they be posted to the website.

Update On Membership Applications: Pat Grosz and Catherine Duncan

Discussion: FICCIT membership applications and vacancies were discussed with the council.

Conclusion: The Council will continue to solicit for new members.

Action	Person(s) Responsible	Date Due
Submit new application	Jeanne Boggs	ASAP

Committee Structure: Each Committee lead explained to the new members the purpose of each committee and how they function. Members asked to join one of the FICCIT subcommittees.

Overview of CAPTA Review Board: Johana Hatcher – DCF

- CAPTA required to have 3 designated citizens review panels
- Department of Children and Families, Director, Office of Child Welfare wrote FICCIT Chair requesting FICCIT to apply as one of the Florida's citizen review panels (See letter in FICCIT Packet)
- FICCIT Chair responded in writing (See letter in FICCIT Packet) - discussion held regarding request
- Action of FICCIT: approval to accept FICCIT as a citizen's review panel
- Johanna to serve as technical assistance person to help move forward
- Partnership and Development subcommittee to take on responsibility
- **Conclusion:** FICCIT accepted as CAPTA review board.

Action	Person(s) Responsible	Date Due
Draft Letter of Acceptance	Pat Grosz	ASAP

Public Comment: None

AGENCY UPDATES -

DEPARTMENT OF EDUCATION: Carole West – Report in FICCIT Packet.

HOMELESS EDUCATION: Written Allocation tables attached at the end of the summary notes (see attachments).

\$100,000.00 was given by Wells Fargo. House bill 1351 allows homeless youth to be certified as such. They can then have access to their birth certificates. Also includes emancipation. DCF offers to help distribute materials as needed.

- Last spring, 48 school districts that submitted applications for the competitive Title X Education for a Homeless Children and Youth Three-Year Grant achieved qualifying scores and received funding. The awards range from \$21,250 to \$120,000. The amount of funding is based on the number of homeless children and youth identified in 2010-2011 and the quality and scores of the applications. A total of \$3,411,250 was awarded to the 48 subgrantees. Attached is a list of subgrantees and their allocations.
- For the 2011-2012 school year, Florida school districts identified 63,685, an increase of 12% from 2010-2011. Of that number, 6,798 (11%) were identified as “Unaccompanied Youth.” An unaccompanied youth is a youth not in the physical custody of a parent or guardian. The greatest number (47,191) were reported as sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; or doubled-up; a 13% increase from 2010-2011. All (67) school districts reported homeless students in their schools. Attached are two tables—one is the 2011-2012 count of homeless students by district, nighttime residence, and unaccompanied youth status, and the other is trend data by district of the counts of homeless students.
- The Florida Homeless Education Program sponsored a homeless education track (consisting of five sessions) at the 2012 Southeast Institute on Homelessness and Supportive Housing, held on September 27-28, 2012, at Clearwater Beach, Florida. Approximately 400 participants attended the conference, with the homeless education sessions averaging 70 participants per session.
- The Florida Homeless Education Program established a Florida Homeless Education Program State Advisory Council in 2012. The mission of the Council is to review and identify current school attendance and other laws, regulations, practices, or policies that may act as a barrier to the enrollment, attendance, or success in school of homeless children and youth and undertake steps to revise such laws, regulations, practices, or policies to ensure that homeless students are afforded the same free, appropriate public education as provided to other children and youths (Section 721(2), Public Law 107-110). Some of the areas of focus include access to health services for homeless unaccompanied youth who are minors and access to Pre-K programs.
- During the 2012 legislative session, the Legislature passed CS/HB 1351 pertaining to unaccompanied youth who are homeless, as those terms are defined in 42 U.S.C. s. 11434A. Governor Rick Scott signed the bill and it became effective July 1, 2012. The bill’s language may be accessed at the link below:

<http://www.flsenate.gov/Session/Bill/2012/1351/BillText/er/PDF>

The bill amends section 382.022, Florida Statutes (F.S.), by adding the definition of the term “certified homeless youth.” The term means a minor who is a homeless child or youth, including an unaccompanied youth, and who has been certified as homeless or unaccompanied by:

- (a) A school district homeless liaison;
- (b) The director of an emergency shelter program funded by the United States Department of Housing and Urban Development, or the director’s designee; or

- (c) The director of a runaway or homeless youth basic center or transitional living program funded by the United States Department of Health and Human Services, or the director's designee.

It also amends s. 382.025, F.S., to require certified copies of the birth certificate be issued, upon a request and payment of the fee prescribed in s. 382.0255, F.S., to registrants of legal age, a certified homeless youth, or a minor who has had the disabilities of nonage removed under s. 743.01 or s. 743.015, F.S.

Additionally, the bill creates s. 743.067, F.S., to read that an unaccompanied youth, as defined in 42 U.S.C. s. 11434a, who is also a certified homeless youth, as defined in s. [382.002](#), and who is 16 years of age or older may petition the circuit court to have the disabilities of nonage removed under s. [743.015](#). The youth shall qualify as a person not required to prepay costs and fees as provided in s. [57.081](#). The court shall advance the cause on the calendar.

- Florida Wells Fargo recently donated \$100,000 to aid homeless unaccompanied youth students and promote their educational well-being. In 2011, the large financial services institution became aware of the needs of the homeless student population in Florida and provided grants directly to some North Florida school districts to help these students in their community.

In 2012, Wells Fargo was a major sponsor of the Southeast Institute on Homelessness and Supportive Housing. Ms. Connie Smith, Senior Vice President and Community Affairs Manager of the Florida Wells Fargo, attended a session about innovative "host homes" program for homeless unaccompanied youth. The presenter (Dr. Karen Barber, Santa Rosa County Schools) had heard about this program at the 2011 National Association for the Education of Homeless Children and Youth (NAEHCY) conference, and facilitated the establishment of such a program in her community. Inspired by the session, Ms. Smith worked with the Florida Education Foundation to set up a fund to provide scholarships for other Florida homeless education liaisons to attend the 2012 NAEHCY conference, so they too can focus on helping unaccompanied youth in their communities. The fund will also help liaisons implement new programs to serve homeless unaccompanied youth in their districts.

- The Bureau of Exceptional Education and Student Services and Federal Educational Programs have developed a technical assistance paper that clarifies the requirements of the McKinney-Vento Homeless Education Assistance Improvements Act of 2001 and its relationship to the Individuals with Disabilities Education Act and to Florida students identified with disabilities. It is currently going through the approval process at the Department with a tentative release date of December 2012.
- On August 15, 2012, the Florida Homeless Education Program staff presented an Overview of the *McKinney-Vento Homeless Assistance Act and Florida's Homeless Education Program* webinar to the State Child Care Resource & Referral (CCR&R) Network Coordinators, Florida's Office of Early Learning, during their scheduled statewide conference call. The purpose of the webinar was to look at barriers to early learning for homeless infants, toddlers and preschool children and present information regarding the McKinney-Vento Homeless Assistance Act relative to early childhood education. The webinar focused on connecting the dots for the benefit of homeless infants, toddlers and pre-school children.
- Each school district has a homeless liaison. To contact the liaison in your area, click on the link below. In "Program Area," scroll down to "Title X Homeless Contacts." In "District Area," select district.

Action	Person(s) Responsible	Date Due
Send county liaisons list to the council	Lorraine Allen	ASAP

FLORIDA SCHOOL FOR THE DEAF AND BLIND: Kim Carr

Dr. Prickett is the new president of the Florida for the School of the Deaf and Blind. The logo has changed and we will share it at a later date the president is doing a great job with teaming and ensuring that everyone knows what others are doing within the organization. Kim Carr serves 200 blind children in Jacksonville, West Palm Beach and Gainesville. She works with teams and parent advisors.

DEPARTMENT OF INSURANCE REGULATION: Cynthia Fuller

- As HHS continues to issue guidance and regulations for implementation of the Affordable Care Act (ACA), there are a set of operational issues that continue to cause concerns among states looking to make significant decisions about how health insurance benefit plans will be regulated in each state.
- What has not yet been issued by HHS are regulations and/or guidance on the 10 essential benefits required to be offered in a Qualified Health Plan offered through an Insurance Exchange; how states (or plans) are to proceed to define benefits not found in most state major medical plans – habilitative services and pediatric vision and dental services. The states are also waiting on final HHS regulations regarding who will operate which functions of a federally facilitated exchange and a partnership exchange.
- There is a working group of the state legislature that is gathering information about insurance exchanges and other features of the ACA in order to be able to inform incoming legislative leadership and new members.
- As for our special needs children: the issue of what will constitute “habilitative services” --t hose benefits most likely to provide benefits to children with developmental delay, it seems one choice will be for a state to choose (or for HHS to choose) a set of benefits from another plan – the federal plans may have some measure of habilitative services. What those benefits are – and what will eventually become covered services, however, is still not decided.
- Our best estimates are that HHS will be issuing a whole set of new regulations beginning in the mid-part of November. Just recently, however, we learned that essential health benefits may not be fully defined until later in the year.
- After election, should have federal regulations/comment period for states who do not have a federal exchange

In response to a question: No, it is not clear who in the state – legislature or executive branch – makes the decision about which existing plan will become the state’s choice as a qualified health plan to be offered through an exchange. States that have made an affirmative choice have made that choice both ways – i.e., in some states the state Legislature has made the choice or delegated the choice, in other states the Governor’s office or an existing exchange planning entity has advised the Governor who has informed HHS of that state’s choice.

In summary: Our state's health insurance regulatory agencies – the Office of Insurance Regulation and the Agency for Health Care Administration – are awaiting leadership guidance before implementing the ACA insurance changes in Florida.

DEPARTMENT OF CHILDREN AND FAMILIES: Written reports in FICCIT Packet.

Jennifer Evans – Project Launch grant was granted for babies born with substance exposure. Partners include, Early Learning Coalition, Juvenile Welfare Board, and Community Health Departments.

Debbie Russo– Supervising background screening. 3,700 took online courses (special needs) that will increase numbers of credentials. They look at the trends to determine their training needs. There are rule workshops scheduled for the last week in November. They are being held in Tallahassee, Miami and Tampa.

AGENCY FOR HEALTH CARE ADMINISTRATION: Written reports in FICCIT packet.

OFFICE OF EARLY LEARNING – Matt Moore

- While searching for an Inclusion Specialist there were 42 applicants that scored 100% on the questions; 8 being interviewed. Dr. Armstrong from the (Florida or U.S.?) Department of Health is an extraordinary man and OEL is looking forward to working with him in the near future.
- Statewide Tour – We are midway through and there has been a lot of discussion on infant inclusion.
- Lise Fox & OEL are developing a 3 hour train-the-trainer paid for through a grant from the FDDC. The webinar will cover 27 hours of modules.
- OEL is collaborating with Early Steps on Statewide Meeting, November 14-16, 2012 in Orlando, FL
- New State Coordinator for Special Olympics has focus on young children
- Partnering with Early Steps on Act Early Campaign webinar – sharing of materials for family child care providers with focus on families looking at them professionally. Webinar was a huge success and everyone loved them.

FLORIDA DEVELOPMENT DISABILITIES COUNCIL – April Katine

- Partnering with Child Screening Task Force recommending screening tools. Partnering with OEL & ES, Learn the sign act early is collaborating and recommended screening tools 10/1/2013 is the target date.
- Working on policy related to children in nursing homes. The goal is to shorten their stay as get them back to their natural environments.
- The Disability Awareness Through Language Arts and Literacy Resources for Prekindergarten and Elementary School Guides are printed and are on the FDDC website (FDDC.org/resources). There were 10,000 ordered. 9,000 of them have already been distributed. Over 6,000 of those were distributed to family child care homes and elementary schools.
- Evaluator Credential RFP to be available in Spring; go into contract for October 1, 2014; April to send RFA to Sue at TATS for input

AGENCY FOR PERSONS WITH DISABILITIES: No Representation

STATE LEGISLATURE: No Representation

HEAD START AND EARLY HEAD START: No Representation

MEMBER UPDATES: none

State Office Update: Lynn Marie Firehammer

- Topics covered include:
 - Mary Beth Vickers – new Children’s Medical Services (CMS) Division Director
 - Florida Early Steps received “Meets Requirements” Determination from Office of Special Education Programs (OSEP)
 - Local Early Steps (LES) Determination letters to be sent in early November 2012
 - Results Driven Accountability – new approach by OSEP
 - Two identical webinars scheduled to introduce Early Steps policy changes effective January 1, 2013: October 30 and 31, 2012
 - Care Centrix – Blue Cross/Blue Shield Issues
 - Invitation to Negotiate (ITN) – 2 LESs will be competitively procured for the contract year beginning July 1, 2013
 - The Targeted Case Management Handbook, effective June 1, 2012, available on the Medicaid fiscal agent’s website
 - “Learn the Signs. Act Early” State Systems Grant
 - CMS K.I.D.S data system roll out
 - Insurance Consultant – Laura Plum
 - ESSO Staff Retreat
 - Changes to CMS Provider Management
 - FICCIT Budget Update

EXPANDING OPPORTUNITES PRESENTATION: April Katine, Florida’s Developmental Disabilities Council (FDDC) and Sandy Smith, Pinellas County Schools PreK (See power point handout in FICCIT Packet)

Presenters provided recent accomplishments, resources, goals for upcoming year, and professional development.

Committee Meetings held following Lunch Break for the remainder of the afternoon.

October 17, 2012, FICCIT Meeting continued

Welcome and Introductions – Cynthia Fuller, Vice-Chair presided in absence of Pat Grosz, Chair.

Discussed and voted on PROPOSED 2013 MEETING DATES AND LOCATIONS:

January (date to be TBD)	Tallahassee, FL	New member orientation/lunch With Pam Phelps
April 16-17	St. Augustine, FL	Visit the School for the Deaf and

July 9-10

Tallahassee, FL

October 15-16

Ft. Lauderdale

PARTNER PRESENTATION: - Kathryn Shea, LCSW, President, Florida Center for Early Childhood, Sarasota, Florida. "Supporting Infant Mental Health for Infants and Toddlers with Developmental Challenges" –

- More children birth to five years of age with mental/behavioral challenges
- What is an Early Childhood System?
 - Coordinated network of comprehensive services and supports that meet overall health and developmental needs of young children in the context of their culture
- What is Infant Mental Health influenced by?
 - Physical characteristics of child
 - Quality of adult relationships in child's life
 - Care-giving environments
 - Community context in which child and family live
- Importance of nurturing relationships
- Referenced link www.developingchild.net
- In support of infant mental health, a "Fussy Baby Clinic" opening in Sarasota – one of 9 in nation
- Shared success story of presenter's son, Seth (now 23 years old)
- Contact information:
 - Kathryn.Shea@thefloridacenter.org , 941-371-8820

SARASOTA AREA EARLY STEPS PRESENTATION: Katie Barry, Trina Puddefoot, Southwest Early Steps Program Director, Quame Alexander, Program Coordinator, Kim Barger, Kwayme Alexander & Rebekah Noun

- Lead Agency – Health Planning Council
- Strengths of Program:
 - Partner with Cysis Riverview High School Teen Parent Program
 - Provider support
 - Facilitate community playgroups through family involvement
 - Use of technology
 - Primary Service Provider (PSP) approach implementation
- Services to 800 children; employ 38 staff members; 41 providers
- Testimony of Physical Therapist
- Early Steps Brochure

Public Comment:

Matt Moore - There will be a Fussy Babies Presentation at the Early Steps Statewide Meeting that's being held on November 14-16, 2012

Committee Reports:

- Marketing of Early Steps – Johanna Hatcher, Chair
 - Developing template and example for Best Practice Manual – will seek FICCIT member suggestions and Council approval
 - Seeking family stories for FICCIT Annual report – request via ESSO Weekly Memo that each LES send a story by November 9, 2012

- Committee requesting additional FICCIT members join their committee – need help with keeping FICCIT Face Book updated
- Partnership and Development – Ilene Wilkins, Chair
 - Need to follow-up on application for legislative representative
 - Early Head Start - Reaching out for FICCIT participation from South Florida
- Program Development and Training Support (PDAT) – Lourdes Quintana, Chair (See Agenda, minutes for October 16 and June 12, 2012, meetings in FICCIT Packet)
 - Ensure FICCIT members receive the ESSO Weekly Memo
 - Ensure that TATS representative is invited to share resources at Family Café at Early Wishes session and with Family Resource Specialists (FRS) at FRS Statewide Meeting
 - Suggested that TATS participate in Early Steps Service Coordinator Workgroup and Training Coordinators' conference calls
 - Request for Kim Megrath, West Region TATS Facilitator, to join the PDATS committee and be added to agenda to present on barriers and challenges when recruiting PT's for next Quarterly FICCIT Meeting.
 - ESSO Training Unit Update shared by Liza Smith, Training Unit Coordinator – (See handout in FICCIT Packet)
 - Reviewed Schedule at a Glance for Statewide Meeting “Partnering for Success” (See handout in FICCIT Packet)

MEETING ADJOURNED.

Next FICCIT meeting: Tallahassee – Date TBA

COMMITTEE MEETING NOTES:

Partnership and Development Committee

October 16, 2012 – 3:15pm – 4:30pm

Cynthia Fuller, Catherine Duncan (via phone), Lou Ann Long, Kathy Bergara, Dr. Ilene Wilkins, Dr. Mel Jurado, Matt Moore, Lynn Marie Firehammer, and Nathaniel Forbes

Reviewed purpose/responsibilities of Committee.

Membership:

Currently there has been no activity from the Governors' office on approving of any application.

Updates from last meeting:

- Determined FDDC could participate without conflict of interest. April Katine has submitted an application.
- Debby secured Jennifer Evans to represent DCF Children's Mental Health.

Parents - There is a need to recruit 1-2 families with B-2 children – preferably ones with younger children so we can have a few years of participation.

- No applications came from Family Café
- Suggestion to send to Early Step Coordinator requesting their assistance in recruiting families.

- Lou Ann had sent out a list of Statewide Support Groups – an e-mail can be sent to them
- Suggestion to post on Facebook
- Suggestion to follow up with Early Head Start parent councils that have a child with a disability.

Early Head Start/Head Start – have not gotten response from Lili Copp related to interest/ability for membership. Clarified it can be a state office or a local program office.

- Mel will follow up to see if she has interest or suggestions for a program
- If Lily unable – we will send out to the statewide list of Early Head Start grantees.

Legislative – Senator Ring is still interested. Awaiting his application.

- Mel will send out a note to his office/complete the majority of the application.

Other possibilities:

- Mel suggested Glen from Pinellas County who was instrumental in helping in collaboration with Head Start/School District. She agreed to reach out.

Field Trips/Program Visits – Upcoming FICCIT Meeting:

Committee felt like these were useful and should continue. Ideas were suggested for future ideas:

- Pam Phelps – Tallahassee (needs to be there at 9am for a visit)
- Special Olympics – has new programs for younger children
- UCP of Central Florida – would host a visit next Orlando FICCIT meeting.
- Florida School for the Deaf and Blind

Business Development:

Discussion about business partnership idea and the opportunity to have them is involved with UCP. Discussed PBS, Scholastic Book Fair and PNC Bank. Still need confirmation on whether Early Steps statewide could participate in fundraising activities.

Discussion about whether there would be value for providing Early Steps local coalitions resource manual or similar to assist in fundraising/fund raising.

DD Council putting a RFP out that would provide individual resource development support.

Requests from Early Steps area offices:

- 1) Assistance with Insurance Companies and getting them to pay for services
 - a. Can we look at a meeting with the various Health Insurance providers?
Coordinate with the meeting with Mrs. Plum/Massachusetts contact? Cynthia will reach out to the Insurance Advocate to see interest in assisting.
- 2) DCF/Background Clearance Issue – Some childcare centers are not allowing Early Steps providers into the center as they can't "prove" they have been background screened.
 - a. Ilene will follow up with Debby Russo/DCF for ideas.
- 3) ELIS System – can there be other items added (i.e. Ages and Stages results) so it is a one stop?
 - a. No changes can be made if the completion schedule is to stay on track.
 - b. Phase II will have opportunities for changes

Action Items:

Ilene will send a short request for the Weekly Newsletter to recruit B-2 families for FICCIT
 Ilene will send a short request to Jeannie Boggs to put on Facebook to recruit B-2 families
 Ilene will send a note to the list of Statewide Support Groups

Mel will send a note to Lilly/EHS to see if she is interested or if not – we will approach EHS providers.

Mel will follow up with Senator Rings' office related to the application (she will have her office complete as much as possible)

Mel will follow up with a potential FICCIT candidate from Pinellas candidate (Glen)

Ilene will reach out to Debby to address background clearance issue.

Cynthia will reach out to Insurance Advocate.

October 16, 2012

PDAT Committee Notes

Submitted by Penny Geiger

Meeting called to order by Chair at 2:30 pm

Participants: Lourdes Quintana, Annalise Campisi, Penny Geiger, Liza Smith, April Katine, Susan Donovan, Kim Carr, Paula Kendig, Carole West, Pat Grosz, Gail Underwood (via phone).

Introductions were made for benefit of guest on the phone

Motion was made by April >>>> to approve minutes of last committee meeting. Sue >>>> seconded. Motion carried.

Old Business:

- PSP TEST Survey completed by LES to assist in identifying how local programs are implementing services, commonalities and differences compared to best practice. The survey results will be used to brainstorm next steps with directors and coordinators and identify training/professional development opportunities.
- Internship – tried to gather information from LESs to see who was successfully using internship programs. We did not complete due to TPA roll out.

ESSO Update:

Statewide Meeting will be held November 14-16th in collaboration with Office of Early Learning The Early Steps statewide meeting will be held on November 14-16, 2012 at the Caribe Royale in Orlando. This is a collaborative training event which we are appropriately calling **Partnering for Success**. Our partners include the Florida's Office of Early Learning, and Florida's Head Start State Collaboration Office. The FSU Center for Prevention and Early Intervention Policy and the Florida Association of Infant Mental Health are providing administrative and fiscal support for the event. In addition, the State Advisory Council on Early Education and Care is providing registration scholarships for attendees.

- Since a certificate of completion will be printed from registration data, Liza suggested everyone contact Sarah Mullane at FSU to confirm individual registrations. Liza will provide everyone the contact information and include it in next week/s ESSO Weekly Memo.
- Sponsors and Exhibitors secured for the meeting include such companies as Kaplan, Riverside, Med 3000, Becker, Advance My Baby and Lakeshore.
 - **Committee requested Liza ask Riverside for door prizes and suggested preferred items to be requested.**
- Liza requested feedback from the committee on the meeting's Agenda at a Glance. Committee reviewed, asked the following questions and provided feedback:
 - Q: What topics will be included in the insurance and Medicaid presentation so directors know who to direct to attend the session?
Will this include a Q A session for the new TCM Handbook?
A: Gail indicated that she will be present but this would not include training on the TCM Handbook. Training has not been fully approved by her department

and will be provided by local Medicaid offices. The session will be a repeat of last year/s Medically Necessary discussion.

- Q: What will be discussed in the size-a-like session?
A: Not defined yet
- Q: Do we know the breakdown of attendees for the statewide meeting? A: We will know that at the end of registration.
- Feedback – To draw more participation by providers who will give up revenue for three days, provide more detailed information on the agenda for each session. Challenge is getting this information early enough from presenter to get published. Liza's goal is to get agenda out even earlier than this year. CEUs are a plus. Liza stated there is at least one CEU session in each time frame
- C.M.S.-K.I.D.S. (Med3000) will have exhibit set up and have time set up for participants to come by and look at and interact with. Penny suggested that some LES or ESSO staff that has experience with the system have a QA period at the exhibit for operational QA session.

BDI Train the Trainer dates for November and December were shared by Sue.

The contract with FSU CPEIP will end December 31, 2012. The Federal dollars the center receives through their ACHA grant will only support activities related to the administration of the Medicaid program. Training activities are not an allowable expense. Therefore, the scope of work planned for the next three years will have to be reconsidered. An overview of what will be affected was discussed and included:

Projects to complete this year:

- Service Coordinator Apprenticeship Web-based Training - the Service Coordinator Apprenticeship Training will be converted to a web-based format by the end of the year.
- Orientation Modules-ESSO has provided updates and edits to the Orientation Modules and FSU should have those completed by the end of the year as well.
- Five training days – Terry surveyed Training Coordinators (TBPSP)

Projects/scope of work planned for the next 3 years:

- Comprehensive Professional Development System
- Renovate and remodel our the training page on website
- Develop a sustainable team-based PSP training for providers
- Develop and record a Webinar on IDEA and CAPTA
- ITDS Modules (update and enhance)
- Baby Builders Training package for each LES

Liza has discussed the need for training and professional development to move the state forward in the PSP approach but nothing has materialized yet. Committee discussed the need for a standard of practice for training the workforce from ESSO standpoint. The bigger goal is a sustainable system to train and support our providers. Committee discussed the many aspects required to develop a sustainable system for profession development and training.

ESSO is planning for a December 1 statewide rollout of the Autism Navigator. During the initial rollout, 200 people will be approved to enroll in the training which should take about 30 hours and could be completed within 4 months. The first set of participants will continue to have access as they rollout another 200 and so on.

FSU has created an Autism Navigator for families called About Autism which should be available December 1 as well. They are still working on the one for physicians which will include a video for waiting room area.

Pilot feedback suggested that units 1 and 2 of the Navigator would be appropriate and beneficial for service coordinators. Another option would be for them to complete the About Autism which is for families which is about one hour length.

The committee asked if only LES providers and staff will be allowed to access the training. The goal is to connect it with the community as well but there has to be control on the number of people with access to the units. Bay Area has regional meeting for ASD. They collaborate on CARD training and training developed at the individual LES with other LES in the region. The groups focus is on developing Birth to 5 competencies and resources to address ASD needs as well as training/professional development/screening/ public awareness and resources. This might be a model to promote in sharing the Navigator and creating a cohesive system of developing best practices for EI service implementation.

- FSU has developed ASD Navigator for families schedule to roll out on Dec 1. They are also working on Navigator for Physicians with video for waiting room.
 - Question – will there be a fee for families. NO – will be open to the public. Same question for physicians / unknown at this time.

November 13, 2012 the Directors and Coordinators will meet for SWIG followed by FICAIT/ Lunch/ and then PSP Survey Focused brainstorming discussion led by Judy Corso.

FICCIT members on the committee do not currently receive the ESSO Weekly Memo. Much of what the committee is discussing is not familiar to them.

ACTION ITEM: Any information that is sent to Directors should also be sent to FICCIT members – action Item

Provider Enrollment – Changes in the Provider Management Department at DOH has resulted in decreased timelines for provider enrollment from 60 days to 30 days. Great news!!

Evaluator Credential – April stated the credential process was slowed down to ensure clarity of direction. DD Council and ESSO believe they now have a clear and concise plan to illicit the development of an Evaluator Credential Professional Development System. January 17 or 18 the draft RFP will go to program planning council and then an official RFP will be put out from DD Council in approximately April. They cannot put the RFP in contract until October 201. Funding will be for 100,000.00 for the first year and \$70,000 for the second year and then handed to ESSO for sustainability. Committee believes that higher ED needs to be involved to assist in the third year transition.

Question: How does this connect to the BDI training being provided now and the Outcome Measures? Connections will be made with TATS, DD Council and ESSO to ensure coordination as the RFP is being Developed.

Discussion on PSP Survey

- Judy will outline the result from the survey to facilitate the meeting
- After discussion with Directors, the strategies will be brought back to PDAT
- Committee wants to know if there will be analysis of survey results

Pat motioned that Dr. Kim Megrath become part of the PDAT committee to assist in recruiting PT's. Suggested Kim present on our next agenda reasoning for barriers for recruiting PTs in Early Intervention. She stated only 10% of PTs choose to practice with young children. Look at EI competencies from the prospective that you have 14 different professions that must be addressed.

Penny suggested that the committee look at developing training for writing team developed, scaffolded functional goals as a concrete starting point to move PSP model;

Action Item: Paula Kendig requested that the committee endorsed her to attend FRS Statewide Meetings and Family Café Early Wishes to share TATS website and materials. She has requested permission to do this in the past and received.