



**June 24, 2014
Teleconference and Webinar**

Members Present: Lorraine Allen, Laurie Blades, Kim Carr, Elizabeth Cayson, Lilli Copp, Cynthia Fuller, Sharon Paul, Misty Porter, Lourdes Quintana, Kathleen Vergara, Ilene Wilkins

Member Delegates Present: Matt Moore (for Shan Goff) and Carole West (for Monica Verra-Tirado)

Members Absent: Susan Donovan, Senator Anitere Flores, Arwyn Holmes, Debby Russo, Johana Hatcher

Other Attendees: Danielle Austin, Annalise Campisi, Sue Cannon, Paula Kendig, Lou Ann Long, Suzanne Mahoney, April Smith, Liza Smith, Richard Fay

Early Steps State Office Staff Present: Katie Williams, Renee Jenkins, Sally Golden-McCord, Jesse Kemper, Kelly Rogers, Tameka Footman

1:30 PM – Line Opened

Katie Williams opened the line and announced the purpose of the meeting. She reminded participants to mute their phones and explained the chat box feature to be used as an option for questions.

FICCIT Business: Cynthia Fuller, Acting Chair

1:35 PM – Call to Order and Opening Remarks

Cynthia welcomed participants to the webinar, with a special welcome to the newly appointed members of FICCIT. In an effort to place the webinar in context, Cynthia reviewed some of the clarifications provided by CMS Interim Director, Charlotte Curtis in her letter dated 5/21/14.

Cynthia explained that at the time of the DOH letter, in the absence of affirmative appointments made by the Governor, DOH deemed only five (5) current members of FICCIT were to be considered voting members of the Council –and were, therefore, the only members of the Council who could act “in an official FICCIT capacity”.

The fact that new leadership was elected at the January meeting, prior to the official Governor Appointments, created a technical compliance issue. Thus, these co-chairs were not granted the authority to act in an official FICCIT capacity.

She further explained that the FICCIT Executive Committee was made aware of the issue during preparations for the April meeting scheduled in Pensacola.

At that point the Executive Committee was also informed that the budget for travel to Pensacola was insufficient, and the meeting was then cancelled. Cynthia stated that the webinar today was

designed to serve as the 2nd quarter FICCIT meeting, thus preserving compliance with the requirement for quarterly meetings.

Cynthia also addressed the issue of the Meeting Guidelines document that contains a “Special Membership” policy that confers voting privileges to individuals who are not appointed to FICCIT by the Governor.

She suggested that the Council needs to formally amend the Meeting Guidelines and may want to adopt a set of formal by-laws.

Lastly, Cynthia indicated the need to select new leadership at the July meeting.

Introductions:

Cynthia announced all reappointed and newly appointed members of FICCIT and called the roll.

Approval of January Meeting and Committee Notes: Motion to approve January Meeting and Committee Notes. Motion Carried.

Review of Briefing Packet Materials

Katie Williams gave an overview of the contents of the Briefing Packet emailed prior to the webinar. The contents included:

- Updated Membership Roster: please send any corrections to Katie.
- FICCIT Consent to Serve Form: created in an effort to refrain from putting members on the spot during the in-person meeting when asking for Executive Committee nominations. Members who are interested were asked to return form to Cynthia Fuller and Katie Williams by Monday, July 7th to be added to the slate.
- July Quarterly meeting announcement
- ESSO Organizational Chart with FICCIT roles: to be used a reference document
- Federal regulations related to FICCIT: Katie stated that Renee Jenkins would explain more in her portion of the presentation
- Public Records and Government in the Sunshine presentation: to be viewed at the end of the webinar.

Early Steps State Office Update:

Renee Jenkins, Policy Director and Acting Bureau Chief briefly explained that Penny Geiger is out on extended medical leave after having back surgery in April. Renee said that she, Liza Smith, and Sally Golden-McCord have been delegated by Charlotte Curtis to serve on a rotating basis as the acting bureau chief. Renee explained that at this time there is no indication of when Penny will be returning to work.

Renee then presented PowerPoint slides (presentation attached) on the following topics:

- Early Steps Overview
 - o Structure
 - o Philosophy
 - o Eligibility
 - o Numbers served annually
- CMS-K.I.D.S (Third Party Administrator) Overview
 - o Care Coordination System

- Statewide Medicaid Managed Care (SMMC) program
 - o Challenges include inadequate provider network, enrollment issues, and authorization issues
 - o ESSO is working with the Agency for Health Care Administration (AHCA) to address concerns about Medicaid Managed Care implementation
- Early Steps & FICCIT
 - o Federal regulations document
 - o Requirements for state interagency coordinating council (ICC)

Sally Golden-McCord, Quality Assurance and Accountability Director presented PowerPoint slides on the State Performance Plan/Annual Performance Report

- Presentation Attached

Presentation: Family Café 2014

Sue Cannon, State Parent Consultant

- Presentation Attached

Presentation: Public Records and Government in the Sunshine Training

- Presentation Attached

Discussion:

Cynthia Fuller reminded Council members that ESSO staff should be copied on all email correspondence between members.

No other questions.

Public Comment:

Matt Moore asked for the dates for the October meeting. Katie Williams said she would provide the dates in the meeting notes

Questions:

Elizabeth Cayson asked what to expect at a regular FICCIT meeting. Cynthia explained that the meetings are usually two days and that a briefing packet is provided.

The first part of the day is a business meeting – business before the Council, update from the Early Steps State Office (ESSO), and agency reports. That afternoon committees meet. On the second day, the morning is a continuation of a business meeting and the Council aims to conclude the meeting by early afternoon.

Elizabeth thanked her.

3:25 - Meeting adjourned.

UPCOMING FICCIT QUARTERLY MEETINGS 2014

October 7th - 8th Gainesville, FL