

Florida Interagency Coordinating Council for Infants and Toddlers
Quarterly Meeting
July 27, 2016
West Palm Beach, Florida

Meeting Notes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)
Laurie Blades	Member from the agency responsible for children's mental health		
Kim Carr	Public/private provider of early intervention services		X
Liz Cayson	At large member	X	
Lilli Copp	Member from a Head Start Program		
Sara Evans	Parent of child with disability age 12 or younger	X	
Anitere Flores	Member from the State Legislature		
Skip Forsyth	Office of Coordination of Education of Homeless Children & Youth		
Arwyn Holmes	Parent of child with disability age 6 or younger		
Erin Hough	Member from the state child welfare agency responsible for foster care		
Judith Levin	Member from personnel preparation program	X	
Betty Jo Pate	Member from the agency responsible for the State regulation of private health insurance	X	
Misty Porter	Parent of child with disability age 12 or younger	X	
Lourdes Quintana	Public/private provider of early intervention services	X	
LaKera Reddick	Member from the agency responsible for the State Medicaid and CHIP program		X
Kathleen Vergara	Public/private provider of early intervention services		
Monica Verra-Tirado	Member of the state education agency responsible for preschool services to children with disabilities		X
Samantha Wass de Czege	Member from the state agency responsible for child care	X	
Ilene Wilkins	Public/private provider of early intervention services	X	
Guests	Affiliation	Present (In Person)	Present (Via Phone)

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Marissa Barrera	Treasure Coast Early Steps	X	
Shelli Buckley	Space Coast Early Steps	X	
Annalise Campisi	Bay Area Early Steps	X	
Jennifer Cato	Florida School for the Dead and Blind	X	
Thea Chiminti	Treasure Coast Early Steps	X	
Jennifer Elmore	Florida Department of Health		X
Natalie Eno	Treasure Coast Early Steps	X	
Michelle Gross	Palm Beach County Children's Services Council	X	
Marcy Hajdukiewicz	Florida Department of Health	X	
Renee Jenkins	Florida Department of Health	X	
Mercedes Johnson	Florida Division of Blind Services	X	
Boyd Mark	Florida Tech – Scott Center	X	
Jennifer Martin	Florida Department of Health		X
Ken McCain	Florida Department of Health	X	
Cassandra Pasley	Florida Department of Health	X	
Kendy Piper	Space Coast Early Steps	X	
Rob Porcaro	Treasure Coast Early Steps	X	
Althea Puzio	Space Coast Early Steps	X	
Kelly Rogers	Florida Department of Health	X	
Page Worrells	Florida School for the Dead and Blind	X	

Call to Order – *Dr. Ilene Wilkins, Chair*

- Member roll call: The presence of a quorum was established with eleven of the eighteen members in attendance in person or via phone.
- Welcome, introductions, and agenda review.
- Presentation of the April 28-29, 2016 Meeting Notes.

Motion: Approval of the April 28-29, 2016 Meeting Notes
 Motion Made By: Liz Cayson
 Seconded Motion: Lourdes Quintana
 Discussion: None
 Motion Passed

The Council voted unanimously to approve the April 28-29, 2016 Meeting Notes as presented with no abstentions, or negative votes.

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- Membership: Laura Rumph has resigned from the Council as she is now the Contract Manager for Early Steps. Renee Jenkins, Part C Coordinator, has applied to fill the vacancy. The term has expired for Jeanne Boggs; therefore, she is no longer a Council member.
- Travel reimbursement: Reimbursement forms and self-addressed envelopes were provided to members requesting travel reimbursement. Members were requested to provide their reimbursement requests to the Florida Department of Health in a timely manner.

West Palm Beach Welcome – *Darcy J. Davis, Chief Executive Officer, Health Care District of Palm Beach County*

Council members were welcomed to the Health Care District of Palm Beach County. A description and history of the Health Care District of Palm Beach County was provided.

Lead Agency Update – *Cassandra G. Pasley, Director, Division of Children's Medical Services, Florida Department of Health*

Director Pasley provided updates from the Early Steps State Office including:

- ESSO Staff Update;
- Early Steps Workgroups;
- Federal Grant Award;
- Budget;
- Contracts;
- Federal Determination;
- At-Risk Conditions;
- Laptops/Tablets;
- Administrative System;
- Logo; and
- Public Awareness.

Council members asked if Early Steps will serve infants born with the Zika virus. Director Pasley informed members infants born with the virus with and without symptoms will be eligible for Early Steps.

FICCIT Annual Goals – *Dr. Ilene Wilkins, Chair*

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The status of the 2016 FICCIT Annual Goals were reviewed to determine next steps for completion. The Council requested information on provider recruitment initiatives and the Early Steps provider enrollment process and timeframes.

Treasure Coast Early Steps Presentation – *Rob Porcaro, Chief Operating Officer, Treasure Coast Early Steps Program and Michelle Gross, Ph.D., Director of System of Performance, Children's Services Council Palm Beach County*

The Treasure Coast Early Steps Program presented the following information to the Council:

- Counties served;
- Number of families served;
- Number of service coordinators;
- Number of primary service provider teams;
- Number of referrals;
- Number of providers;
- Primary service provider teams;
- Challenges;
- Family Resource Specialists; and
- Partnerships with three Children's Services Councils.

The Children's Services Council Palm Beach County provided the Council with information including:

- Council's mission;
- Early childhood system of care;
- Healthy Beginnings;
- Individual child and family services;
- Targeted individual child and family interventions; and
- Partnerships.

Early Steps, Early Wishes Event – *Kelly Rogers, Early Steps State Office, Florida Department of Health*

A presentation of the Early Steps, Early Wishes event that took place on June 10, 2016 was provided to the Council. The presentation included the following:

- Number of participants;
- Number of families;
- Activities;



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- Pictures; and
- Family stories.

House Bill 7053 – *Marcy Hajdukiewicz, Chief, Bureau of Early Steps & Newborn Screening, Florida Department of Health*

An update of House Bill 7053 was provided to the Council that included the following:

- Clearinghouse;
- Annual Report;
- Duties of the Interagency Coordinating Council;
- Eligibility; and
- State Plan.

Public Comment

No public comment was received.

Next Steps, Announcements - *Dr. Ilene Wilkins, Chair*

The next Quarterly Meeting is October 13, 2016 in Tallahassee, Florida. Members will be sent a survey poll to determine potential dates for 2017 meetings.

Motion: Meeting Adjournment
 Motion Made By: Liz Cayson
 Seconded Motion: Misty Porter
 Discussion: None
 Motion Passed

Meeting Adjourned - *Dr. Ilene Wilkins, Chair*