



**January 14-15, 2014
Tallahassee, FL**

Members Present: Lorraine Allen, Danielle Austin, Kim Carr, Laurie Blades, Penny Geiger, Johana Hatcher, Cynthia Fuller, Suzanne Mahoney, Kathleen Vergara, Carole West for Dr. Monica Verra-Tirado, Nathaniel Forbes, Gail Underwood, Debbie Russo

Members Absent: Ilene Wilkins, Shan Goff

Members Absent with Notification:

Non-Members Present: April Smith, Amanda Sacco, Mary Grimmer, Russell Gremilion, Harry Fogle, Lou Ann Long, Lily Stolc, Annalise Campisi, Liza Smith, Jesse Kemper, Sue Loftis, Sally Golden-McCord, Dina Snider, Angela Marcus, Lilli Copp, Katie Williams, Tameka Footman

Conference Call Attendees: Sue Cannon, Matt Moore, Althea Puzio

January 14, 2014

FICCIT Business: Cynthia Fuller, Acting Chair

9:36 AM – Call to Order and Introductions

Approval of October Meeting and Committee Notes: Motion to approve October Meeting and Committee Notes. Motion Carried.

Discussion:

Sally Golden-McCord provided history of the annual report and explained the difference between the report currently produced by FICCIT and what is required to be submitted to the federal government each year. For the past few years, the Annual State Performance Report (APR) has been submitted in the place of the FICCIT annual report.

Cynthia Fuller suggested that FICCIT may need to re-label the “glossy” annual report.

Penny Geiger proposed that this discussion be continued in the Marketing Committee and pointed out that the “glossy” annual report does serve a purpose.

Action Status Report Discussion:

Cynthia Fuller expressed the need to revise the Action Status Report to reflect special projects. She instructed both Committees to review the Action Status Report during committee meetings.

Cynthia suggested that the action items in the Report serve as a set of charges for each Committee and that it should be regularly updated.

Discussion:

The issue of transportation to private schools for children with the McKay Scholarship was brought up. It was decided that this discussion was out of FICCIT's reach, and it would be handled through the Early Steps State Office (ESSO).

Nominations for FICCIT Chair:

Cynthia Fuller reported that there were no nominations for FICCIT chair between October and January meetings. She explained that the Executive Committee had reach out to both providers and parents but nobody accepted.

Penny Geiger reported that she spoke behind the scenes to several people but was also unsuccessful. She encouraged meeting attendees to step up to the position and reassured everyone that the Chair position gets a lot of support from the ESSO.

Johana Hatcher asked if the Council could entertain a co-chair idea. Penny and Cynthia agreed. Kim Carr and Suzanne Mahoney were both mentioned as possible co-chairs. The official vote will occur on Wednesday morning.

Presentation: State Systemic Improvement Plan

Sally Golden-McCord, Performance Improvement Unit Director, ESSO

- Presentation Attached

Discussion:

Sally explained that FICCIT will need to certify the APR. In addition, she requested that FICCIT identify a representative to participate on a stakeholder group. The first meeting will be next month (February). Cynthia volunteered to participate but asked for others to step up as well. Kathy Vergara also volunteered to participate. Cynthia emphasized that the work of a similar stakeholder group back in 2005 was of vital importance and believes this workgroup will be equally important.

Cynthia made a motion for FICCIT to accept and review the draft and final versions of the APR. Cynthia will sign the final draft as Chair. Motion passed.

11:30 AM – Adjourn for Lunch

Presentation: Early Steps State Office Update

Penny Geiger, Bureau Chief

- Presentation Attached

Penny answered a question about the Legislative Budget Request that it was not approved. Penny explained that Sequestration may be around 7% but Early Steps will keep moving forward.

Public Comment:

Annalise Campisi read an email on behalf of Ellie Schrot.

"Ellie was able to get data from the Office of Early Learning that in November 2013, there were 42,602 children on the wait list in the Priority 3 area where our ES children will now be included."

Florida's Part C/Early Intervention Program serves over 42,000 infants and toddlers annually with significant disabilities and developmental delays. In order to improve child outcomes, legislators are asked to address the following challenges:

- Amend F.S. 1002.87 – Early Learning Priority Regulations

The new school readiness legislation that took effect on August 1, 2013 does not address special needs children in the Early Steps Program, birth to three years of age. Request that 1002.87 priority group (3) be amended to add a clause that working families who are economically disadvantaged with a child eligible for Early Steps with an Individualized Family Support Plan (IFSP) will be served first in this priority ranking.

Child care staff are the focus of early intervention coaching and strategies, bringing added value to quality educational outcomes for all children in the classroom.

Children with disabilities are at far greater risk for isolation, abuse and neglect.

- Reduce High Caseloads

Coordination of services across early childhood, child welfare, family support and economic resources is a high priority that is often obstructed due to high caseloads in Early Steps. The national average for Part C caseloads is 1:38 while Florida struggles with caseloads of 1:65.

- Support Adequate Funding

Support per child funding adequate to optimize the potential of young children with developmental disabilities.”

Committee Meetings:

The Personnel Development and Training Supports (PDATS) Committee, Marketing & Partnership Committee, and Executive Committee met for the remainder of the day.

January 15, 2014

FICCIT Meeting Continued

8:30 - Full Council Reconvenes

Agency Updates

Department of Education:

Bureau of Exceptional Education and Student Services (BEESS) - Carole West

- Please see attached written report

Homeless Education - Lorraine Allen

- Please see attached written report

Office of Early Learning – Matt Moore

- No written report available

Department of Children and Families:

Office of Child Welfare/Prevention - Johana Hatcher

- Please see attached written report

Office of Child Care Regulation and Background Screening - Debby Russo

- Please see attached written report

Office of Substance Abuse and Mental Health – Laurie Blades

- Please see attached written report

Agency for Healthcare Administration – Gail Underwood

- Please see attached written report

Office of Insurance Regulation – Cynthia Fuller

- No written report available

Head Start Collaboration Office – Lilli Copp

- Please see attached written report

Committee Report Highlights: *All committee reports are attached below.*

- Executive Committee, Cynthia Fuller:
 - Motion: Take the results of each Committee's review of action items to identify those items that appear to be standing committee responsibilities vs. special projects. Those items identified as ongoing or standing committee responsibilities will be moved into the bylaws or committee descriptions. Seconded. Vote: no further comments. Approved.
- Personnel Development Training & Support (PDATS), Annalise Campisi:
 - Autism Navigator Training modules continuing and a monthly conference call will begin soon
 - Evaluator Credential contract was awarded. An Advisory Council will be put in place.
 - ITDS coursework and waiver discussion – looking at graduate vs. undergraduate level or maybe a certification program. Committee will continue looking at this.
 - Partnering for Success Statewide Meeting:
 - There were over 400 participants at the 2013 meeting. Local Early Steps have expressed that the time of year of the meeting is a significant challenge. Having the meeting at the beginning of the holiday season is difficult, and some programs don't even send Service Coordinators because of that.
 - PDATS recommends that the Partnering for Success Statewide Meeting be moved to the Spring.
 - Motion made to change the date of the conference to the spring. None opposed. Seconded. Penny stated that the majority of the participants are Early Steps so we will look at new partnerships to allow for the new time of year.
- Marketing and Partnership, Johana Hatcher:
 - Motion made to change the name to Outreach Committee. Seconded. No discussion. Motion carried.
 - 20th anniversary FICCIT Annual Report is published and ready for distribution. Katie has a box for you to pick up as you leave. It is also important to distribute electronically. When you send the electronic version to your partners, please give to Katie the total number of recipients on your list serves so we can quantify how far reaching the report goes. Katie will distribute the electronic copy via email shortly.
 - Effective this meeting, beginning in Jan 2014, the parent stipend rate is now \$10.
 - Motion to approve the Outreach Committee to reach out to the Head Start to make recommendation for Early Head Start.

- Lilli Copp said that she went through the application process but was unable to print and/or save. She has decided to re-apply. Katie will re-send application in an editable format
 - Motion removed
- Last item – move discussion of Facebook page to FICCIT Business.

FICCIT New Business:

Nominations for Co-Chairs:

Johana Hatcher nominated Kim Carr and Suzanne Mahoney. Kim Carr accepts the nomination and expressed her appreciation for the assistance offered. Suzanne Mahoney accepts nomination. No other nominations were offered. Council voted to elect the Co-Chairs.

- ESSO will contact DOH General Counsel to ensure that there is no conflict of interest with Suzanne being a Local Early Steps employee serving on the Council as a parent.

Cynthia volunteered to remain on the Executive Committee during transition.

Discussion Items:

- Budget - travel reimbursement for non-council, committee members.
 - Cynthia requested the travel budget breakdown specifically by line item for further discussion between Committee Chairs and full Council.
 - The budget will be added as an April agenda item and the budget will be included in meeting materials.
- Role of Facebook page and decision on whether to keep it activated or remove it.
 - Many potential issues (content management, monitoring, against DOH policy?)
 - Penny suggested that the page be deactivated while ESSO seeks approval from DOH Communications Office.
 - Request to look into the option of having a tab on the DOH Facebook page
 - Council agreed to suspend current use of the Facebook page until resolution from DOH. Suzanne Mahoney and Johana Hatcher will work to get analysis of current traffic to the page (to see the effectiveness)

Public Comment:

Lou Ann Long announced that Children's Week is the week of April 6-11, 2014. She said hands are being collected to go up in the Capitol and she will provide Katie with the deadline for submitting the hands. The website is childrensweek.org.

Announcements:

Debby Russo asks the Council to consider adjusting the April agenda and planning the meeting for less than a full day and half.

Gail Underwood asked to take a moment to remind the Council that AHCA is reorganizing. As such, Gail announced that she will no longer be working with Early Intervention once the reorganization is finalized. Gail has been with Early Intervention for 19 years. The Council thanked her for her years of dedication to EI and FICCIT.

Penny Geiger announced that sequestration will likely not affect Early Intervention.

Johana Hatcher explained that she will prepare an Executive Summary insert for the FICCIT annual report to satisfy CAPTA Citizens Review Panel requirements. DOH will then have 60 days to respond in writing to the action steps listed in the Summary.

Meeting adjourned.

UPCOMING FICCIT QUARTERLY MEETINGS 2014

April 29-30	Pensacola, FL
July	Tallahassee, FL
October	Gainesville, FL

Agency Updates

--Florida Department of Education--

Bureau of Exceptional Education and Student Services (BEESS)

FDOE/BEESS Staff Update

- Cathy Schroeder joined the FDOE as the director of executive management and the State Board of Education. Cathy is taking on the position after the retirement of Lynn Abbott, who has faithfully and effectively served the FDOE for the past 27 years and the State Board for the past 10 years.

Cathy brings a wealth of government, non-profit and private business experience, including as chief of staff with the Agency for Workforce Innovation, communications director for the Department of Management Services and press secretary for the Department of Education.

- Wendy Stevens is the new executive director of Just Read, Florida! She is a 31-year veteran in Florida's education system, having taught at both the elementary and secondary levels.
- Chris Emerson has been named deputy director of executive management and the State Board of Education. Chris continues to be a valuable member of the FDOE team.
- Brian Dassler joined K-12 Public Schools as deputy chancellor for educator quality. He served previously as chief academic officer at the New Orleans Center for Creative Arts, principal at KIPP Renaissance High School in New Orleans and teacher at Stranahan High School in Broward County where he was selected Broward County Teacher of the Year. Brian has shown a deep commitment to Florida through his leadership and service to a number of government and community service organizations, including the department's FCAT (Florida Comprehensive Assessment Test) Bias Review and FCAT Writing+ Design Committees. He is currently pursuing his Ed.D. in educational leadership from the University of Florida.
- Jason Gaitanis joined K-12 Public Schools as policy, research and accountability coordinator in the Division of Accountability, Research and Management. Jason comes to us from the Department of Children and Families where he was bureau chief for the Data Reporting Unit in the Office of Child Welfare. He has a long history of data analysis and research experience, including serving as legislative policy analyst for the Office or Program Policy Analysis and Government Accountability and numerous roles with the legislature, the Department of Juvenile Justice and Florida State University.
- Beth Moore has joined BEESS as senior educational program director, Instructional Support Services. Beth has served as a teacher, guidance counselor, career specialist and administrator. Prior to her new position with BEESS, Beth was the bureau chief of the Voluntary Prekindergarten (VPK) Education Program at FDOE.
- Karin Freeman has also joined BEESS as a program specialist in the Dispute Resolution and Monitoring section. Karin has been a teacher in Leon County for many years.

Updated *Procedural Safeguards for Parents of Students with Disabilities*

- The *Procedural Safeguards for Parents of Students with Disabilities* has been updated to reflect new legislation. It is also available in German, Haitian-Creole, Russian and Spanish translations. To access these documents, go to: <http://www.fldoe.org/ease/pubxhome.asp#p>.

Technical Assistance Paper (TAP): Exceptional Student Education Eligibility for Infants, Toddlers and Prekindergarten Children

- The FDOE has issued a TAP regarding Exceptional Student Education Eligibility for Infants, Toddlers and Prekindergarten Children. The TAP may be viewed at <http://info.fldoe.org/docushare/dsweb/Get/Document-6897/dps-2013-117.pdf>.

“More Than Baby Talk” – 10 Ways to Promote the Language and Communication Skills of Infants and Toddlers

- A new publication by the University of North Carolina’s Frank Porter Graham Child Development Institute, “More Than Baby Talk,” is an easily readable and free online guide that describes 10 practices that early childhood teachers can use to foster language and communication skills among infants and toddlers. The guidelines are based upon the latest research findings on optimal adult-child interactions that are important for fostering language and communication skills. These skills are linked to children’s later achievement in math, reading and science, making them critical for school readiness and academic success. For additional information, please visit <http://mtbt.fpg.unc.edu/>.

“What Works” Practice Guide: *Teaching Math to Young Children*

- The Institute of Education Sciences’ What Works Clearinghouse recently released a practice guide, *Teaching Math to Young Children* (November 2013). This guide provides five recommendations for teaching math to children in preschool, prekindergarten and kindergarten. Each recommendation includes implementation steps and solutions for common roadblocks. The recommendations also summarize and rate supporting evidence. The guide is geared toward teachers, administrators and other educators who want to build a strong foundation for later math learning. The guide is available at http://ies.ed.gov/ncee/wwc/pdf/practice_guides/early_math_pg_111313.pdf.

Individuals with Disabilities Education Act (IDEA) Early Childhood Data Systems Interactive Map

- The Center for IDEA Early Childhood Data Systems (DaSy) is pleased to announce the launch of their new State of the States webpage at http://dasycenter.org/state_of_states/index.html. It includes a series of interactive maps presenting national and state-by-state information on 10 features of IDEA Part C Early Intervention and IDEA Part B 619 Preschool Special Education Data Systems. The data presented are based on information the DaSy Center collected in the summer of 2013.

Further details on the information collected and the 10 features are available in the full report at <http://www.dasycenter.org/resources/papers/dasy-needs-assessment-report.html>. Individual state information is presented on these webpages with permission from authorized state Part C and Part B 619 staff. State Part C or Part B 619 coordinators or data managers may provide information, make a correction or request a copy of their responses by contacting Jessica Gonzalez at 650-859-4551.

2014 National Early Childhood Inclusion Institute

- Registration is now open for the 2014 Early Childhood Inclusion Institute to be held in Chapel Hill, North Carolina on May 20-22, 2014. This Frank Porter Graham Child Development Institute is the premier event for people from all early childhood sectors to come together to learn, share and problem-solve about inclusion for young children. Every year, the Institute holds over 40 sessions on a wide range of topics related to inclusion, including: evidence-based instructional and interactional practices, partnerships with families, mental health and social-emotional

development, assessment, self-determination, professional development and policy and systems issues.

Dwayne Ballen, an award-winning television journalist, will deliver the keynote address. Ballen's recently published book, *Journey with Julian*, has drawn praise for its portrayal of family life with Ballen's oldest son, who has autism.

For more information, please visit the website at <http://inclusioninstitute.fpg.unc.edu>.

Bureau of Federal Education Programs, Homeless Education Program (BFEP)

FDOE/BFEP Staff Update

- Wanda Young joined the Bureau of Federal Educational Programs as the Director of Title I, Part A program (Improving the Academic Achievement of the Disadvantaged), effective December 20, 2013. Wanda may be reached at Wanda.Young@fldoe.org or by phone at 850-245-9939. Ms. Young has an extensive legal background with more than ten years in both the public and private sector. Wanda joined the Florida Department of Education in 2005 as a paralegal in the Office of the General Counsel. Most recently, she served as the Coordinator of Access and Civil Rights in the Division of Florida Colleges where she provided information and technical assistance to Disability Services Coordinators in the Florida College System on all issues related to accessibility for students with disabilities. She also served on the Students with Disabilities Education Pathway Task Force.
- Priscilla Dennis is the new administrative staff member sharing responsibilities with the Homeless and Migrant Education Programs as well as the Title I, Part A Program. She previously worked with the Department of Health. She can be reached at Priscilla.Dennis@fldoe.org or by phone at 850-245-0479

2012-2013 Counts of Homeless Students Identified in Florida Schools

- The final counts of homeless students identified in Florida schools in 2012-2013 have been released. These data sheets can be accessed at the links below.
Trend Data: <http://www.fldoe.org/bsa/title1/pdf/HomelessEducationTrendData.pdf>
Counts by District/Nighttime Residence: <http://www.fldoe.org/bsa/title1/pdf/1213homelessstudentcount.pdf>

Upcoming Meetings

- Florida Council on Homelessness – January 23, 2014, at 1:00 p.m., 1317 Winewood Boulevard, Building 4, Tallahassee, Florida

Penny Geiger, Shan Goff, and Lilli Copp are on the agenda to share with the Florida Council on Homelessness how the three programs integrate and collaborate both at the state and local levels.

- Southeast Institute on Homelessness and Supportive Housing – October 1-3, 2014, Orlando, Florida

Save the date for the upcoming Southeast Institute on Homelessness and Supportive Housing. Calls for Proposals will be released in the spring should you wish to present at this Institute. Last year, the Office of Early Learning staff presented on the implementation of CS/HB 7165 in a session titled "The Role of Florida Lead Agencies on Homelessness and the New Eligibility Priorities for the School Readiness Program." The session was very well received.

--Florida Department of Children and Families--
Family & Community Services

Child Care Regulation and Background Screening

- The Office of Child Care Regulation and Background Screening is getting geared up for summer camp programs. It is hard to believe it is almost that time of year when programs are forming and advertising; and parents are looking for summer care for their children. Please help spread the word that all summer camp personnel must complete level 2 screening prior to caring for children. The screening unit is poised and readying for the anticipated increase in background checks and additional temp staff will be hired and trained, as needed, to keep us on track and up-to-date. Don't forget our new toll-free number for the Background Screening is 1-888-352-2842.
- The Office of Child Care Regulation is pleased to report that we have started to upload all inspection report to our public website. Inspections have not been posted since April 1 when we took the inspection system off line as the initial phase of creating a new web based licensing application to be used statewide. Moving forward inspection reports are now being completed online and posted immediately upon supervisor approval. We anticipate having the backlog of DCF inspections uploaded by February 1. Four of the five local licensing counties are in the process of beginning the online inspection forms so their past inspections will be posted during the next phase. Work is also beginning on the online applications for providers to submit information for initial and renewal licenses.
- The Office of Child Care Regulation is continuing the revisions to the Gold Seal Quality Care rules in the wake of legislative changes from previous years. Workshops have been held, public comments received, revisions incorporated, and the draft is now being routed throughout the department for final review before advertising for public hearings.
- We are pleased to announce that Michelle Sizemore has joined our staff and will be supervising our credential and call center units. They are extremely busy as January 1, 2014 many of our Director Credentials will expire and staff are working diligently to approve applications quickly so that a providers licensing status will not be disrupted. If a provider has any questions on the status of an application please direct them to our toll-free child care training information center at 1-888-352-2842.

Office of Child Welfare

- On Nov 12-14 in Clearwater, the Jim Casey Foundation shared their innovative practices in ensuring the success of current and former foster youth after the age of 18, as well as other approaches to providing independent living skills to foster youth in order to ensure their success as independent adults. Disabled youth are amongst this population.
- The Department received the proposed terms and conditions for the renewal of the Title IV-E Waiver from the Administration for Children and Families (ACF) on 11/20/2013. A conference call with ACF was held 11/22 to discuss the proposed terms and conditions and determine timeframes to ensure the waiver terms and conditions are executed by 12/31/2013.
- Prevention Data Utilization: The Grants Administration and Prevention (GAP) unit developed a video to be used in helping CBCAP leads across the nation in an effort to build capacity in the area of data utilization. The video demonstrated a training activity using puzzles to demonstrate a continuous quality improvement process.
- Children's Bureau E-book: As part of its centennial celebration, the Children's Bureau researched and produced a history of its first 100 years. A recently released e-book—The Children's Bureau Legacy: Ensuring the Right to Childhood tells the story of a small Federal agency that took on devastating

social problems of the time, including high infant mortality, child labor, and child abuse and neglect. The e-book puts this history in the context of changing world events and social movements. Of particular interest in the prevention arena is the section entitled Partnering With Families and Working to Improve Outcomes (1993-2012). Please visit https://cb100.acf.hhs.gov/sites/default/files/cb_ebook/cb_ebook.pdf

- Legislative Actions:
 - Extension of MAS to age 21 – provided statutory language and budget impact for MAS and extension of foster care if accessing Title IV-E dollars.
 - SB 498 (originally filed as SPB 7002) – Inter-country adoptions – provided bill analysis to the Senate Children, Families, and Elder Affairs Committee and the bill was passed out of committee 12/10/13
 - Requires court to provide a petitioner with certain information related to post-adoption services and informal change of custody;
 - Provides that a violation of the section need not be willful and with criminal intent in order for such violation to result in criminal liability;
 - Requires a licensed child-placing agency or an entity that conducts inter-country adoptions to meet certain requirements.

Substance Abuse and Mental Health Program Office Project LAUNCH

The purpose of Florida's Project LAUNCH is to promote the wellness of young children from birth to 8 years by addressing the gaps in existing prevention and targeted intervention services in 5 high need zip codes in Pinellas County and to strengthen the partnership between state and local agencies serving young children and their families. Florida LAUNCH Project is a partnership between the Department of Children and Families, Department of Health, and Pinellas County, Florida. The project is aimed at preventing youth substance abuse and mental, emotional, and behavioral disorders by improving family function and the quality of the parent-child relationship through parent training and skill building; and selective interventions for young children.

Update on the Project LAUNCH grant since last meeting:

- The strategic plan for the Pinellas / Lealman area pilot site has been accepted by SAMHSA.
- The annual evaluation report for FY 2012 -2013 was submitted to SAMHSA on 12/30/13.
 - 195 individuals were screened for mental health related interventions.
 - 177 individuals were referred for mental health related interventions
 - Health Start served 30 children ages (0 – 3) and 52 caregivers through the Parents as Teachers (PAT) + program
- Priorities for year two:
 - Implement the plan to improve strategic communication and coordination between the state and local councils.
 - Restructure and strengthen management of the local grant through increased involvement of the Juvenile Welfare Board and expansion of the local council to include parents/caregivers and key community stakeholders.
 - Strategic implementation of mental health consultation in the system of care
 - Implement Nurturing Parenting program – 2 training for parents/caregivers per year.

Systems of Care Grant

Florida was awarded a Substance Abuse and Mental Health Services Administration (SAMHSA) grant in 2012 to implement Systems of Care statewide. The grant structure includes a state level council coordinating with local grant sites that have received SOC grants in their community or who have been chosen to expand SOC as part of the state wide grant. System of Care is summarized below:

The system of care model is an organizational philosophy and framework that involves collaboration across agencies, families, and youth for the purpose of improving services and access and expanding the array of coordinated community-based, culturally and linguistically competent services and supports

for children and youth with a serious emotional disturbance and their families. The system of care philosophy is built upon these core values and guiding principles:

The core values of the system of care philosophy specify that systems of care are:

1. Family driven and youth guided, with the strengths and needs of the child and family determining the types and mix of services and supports provided.
2. Community based, with the locus of services as well as system management resting within a supportive, adaptive infrastructure of structures, processes, and relationships at the community level.
3. Culturally and linguistically competent, with agencies, programs, and services that reflect the cultural, racial, ethnic, and linguistic differences of the populations they serve to facilitate access to and utilization of appropriate services and supports and to eliminate disparities in care.

Florida has two local SOC grant sites that have chosen young children as their target population: Washington and Holmes counties and Leon and Gadsden counties. These local SOC grant sites focus on the social and emotional development of young children and the systems of care that serve them and their families and provide opportunities to partner with other initiatives/programs serving you

--Agency for Healthcare Administration (AHCA)--

- The Florida Medicaid Early Intervention Services Coverage and Limitations Handbook is in the process of being updated by the Rules Unit. It will be placed in Proposed Rule status soon and a final hearing will be noticed and held.
- In CY 2013, a total of 3,372 requests for applied behavioral analysis outside the established Medicaid ABA program was received and processed, in comparison to 1,662 for CY 2012.
- In preparation for the upcoming ICD-10 transition, Florida Medicaid will begin accepting the revised CMS-1500 form (version 02/12) on January 6, 2014. To assist providers with this transition, several helpful training documents are available on the CMS-1500 Transition webpage in the Florida Medicaid Public Web Portal. An interactive CMS-1500 Transition Web Based Training (WBT) module has also been created. The WBT provides information on the CMS-1500 version 02/12 claim form transition timeline, details changes to the new form, and demonstrates where to find the new form. See attached document for more information.
- A December 10, 2013 presentation about Statewide Medicaid Managed Care (SMMC) is available through the following link:
http://ahca.myflorida.com/Medicaid/statewide_mc/pdf/mma/MMA_101_12-10-2013.pdf
- The following articles are attached:
 - ICD-10 News (January 2014)
 - Florida Medicaid Provider Bulletin (Winter 2014)

--Head Start State Collaboration Office--

Three attachments:

- 2012-2013 Head Start/Early Head Start Program Information Report (PIR) Disabilities Services Multi Year Report - State Level Summary
- Head Start grantee and delegate agency IEP report (as reported in the 2012-2013 PIR)
- Early Head Start grantee and delegate IFSP report (as reported in the 2012-2013 PIR)

Annually each Head Start and Early Head Start grantee submits data on Disabilities Services to the Office of Head Start via the Program Information Report (PIR). The attached **2012-2013 Head Start/Early Head**

Start PIR Disabilities Services Multi Year Report - State Level Summary includes three years of data such as the following:

- Number of Head Start/Early Head Start Programs
- Funded and Total Cumulative Enrollment
- Number of children with IEPs and IFSPs determined eligible for services prior to enrollment year; determined eligible for services during the enrollment year; and those not receiving services
- Types and numbers of impairments and disabilities services
- Types of Collaborative Agreements between Head Start/Early Head Start grantees and their respective Part C, LEAs (Part B) and Child Welfare Agencies

The Head Start Grantee and Delegate Agency Report includes the following:

- Number of Children with an IEP
- Number of Children determined eligible for services prior to the enrollment year
- Number of Children determined eligible for services during the enrollment year
- Percentage of Children receiving services out of the total cumulative enrollment
- Number of Children with an IEP not receiving services

The Early Head Start Grantee and Delegate Agency Report includes the following:

- Number of Children with an IFSP
- Number of Children determined eligible for services prior to the enrollment year
- Number of Children determined eligible for services during the enrollment year
- Percentage of Children receiving services out of the total cumulative enrollment

Committee Reports

-Marketing & Partnership Committee-

Attendees – Johana Hatcher, Lou Ann Long, Suzanne Mahoney, Debbie Russo, Danielle Austin, Laurie Blades, Kathy Vergara, Katie Williams, Tameka Footman, Lorraine Allen, and Sue Cannon via phone

Johana proposed a name change for the Committee. The Committee agreed that the new name will be the Outreach Committee.

Katie gave an update from the Governor's Appointments Office that applications should be reviewed soon.

It was requested that Katie update the membership list and ask members to "self-identify" their race.

- Lorraine Allen will design survey
- Outreach Committee will review at the April meeting

Annual Reports were handed out to Committee Members.

- Danielle Austin will distribute to the Legislature
- Katie will ask the printers for the final electronic version of the report.
- Planning for next year will include a call with ESSO to discuss the data needs

Johana discussed the requirements of the CAPTA Citizens Review Panel designation for FICCIT:

- The annual report does meet the requirements to show that the Council meets every six months and makes recommendations to the lead agency (DOH).
- Johana will draft an executive summary with those recommendations and send to Penny for signature.

Facebook discussion – Committee decided to take it back to the full Council for further discussion.

-Provider Development and Training Supports Committee-

Attendees- Annalise Campisi, Kim Carr, Harry Fogle, Penny Geiger, Russell (Rusty) Gremillion, Althea Puzio (by telephone), April Smith, Liza Smith, Gail Underwood, Carole West

Guests- Mary Grimmer, Amanda Sacco

Minutes from October 2013 Meeting

Approved

Action Items

Review of outstanding FICCIT Action Items assigned to PDATS; Chair to provide update to Katie Williams

- Email Haylie to re-advertise the "Internship" feedback via the ESSO Weekly Memo: current status On Hold
- Distribute Optimizing Funding report by John Lee to all FICCIT members: submitted to ESSO and awaiting written guidance prior to distribution; guidance requested includes definition of habilitative and rehabilitative, and sharing of information on Medicaid coverages to insurance carriers
- Pursue making the ITDS certificate as an undergraduate course instead of a graduate-level course: ongoing; today's discussion captured in Minutes below

ESSO Update

Liza Smith shared information from the Training Unit (see handout). Additional discussion is documented here.

- Autism Navigator
 - Learner Community: Information has been sent to participants, and Liza will send to local Training Coordinators as FYI. ESSO is looking to build a statewide infrastructure to support communities of learning and regional trainings, building upon the ASD Learners Community process.
 - Autism Navigator for Primary Care Physicians: Not yet available. Appropriate for Service Coordinators as more focused on screening
 - Autism Navigator About Autism: Available now. Appropriate for families and the general community
 - Autism Navigator ASD Video Glossary: FSU received funding to add the child's diagnosis and date identified fields to the CMSKIDS system to increase tracking and outcomes progress
- Partnering for Success Statewide Training Event
 - Over 400 participants, mostly Early Steps personnel
 - AHCA and DCF will join partnership for next meeting
 - November meeting has significant impact on local programs due to high number of holidays/ vacation days in November- December, which impacts compliance and willingness to participate
 - **MOTION:** PDATS recommends that the meeting change to the Spring of the year to decrease impact on local programs and increase local participation, as well as continue to partner with other State Agencies.
- Evaluator Credential: Contract has been executed and Advisory Group and Review Committee participants are being developed

ITDS Coursework and Certification

Rusty Gremillion, University of West Florida, attended the meeting to provide his perspective of the issues. UWF School of Education has PreK Endorsement competencies embedded into the ITDS coursework provided. Universities experience challenges with supporting coursework because free online modules are available. UWF can revamp coursework for the undergraduate level and still meet ITDS competencies, but then will affect PreK endorsement opportunities. Gail stated that coursework at the undergraduate level would meet Medicaid requirements as long as the candidate meets all certification requirements.

General discussion included internship opportunities are needed and if local programs can support this; and whether coursework should be at graduate vs undergraduate vs continuing education level. Gail stated the history of the ITDS provider submission to the federal Medicaid office for a non-medical provider to bill Medicaid included the higher level education requirement to increase approval chances. The ITDS provider designation is written into Florida's state plan, and she does not believe that any changes will need to have federal Medicaid approval. The current ITDS application review process includes ESSO and Medicaid staff, but AHCA only requires ITDS certification for approval consideration. Information is needed prior to additional discussion. ESSO, LES's and PDATS need to work together to determine what the vision is (related to ITDS providers and services), then determine how to get there. Penny will review current requirements for ESSO, CMS and Medicaid (and state plan) approval and the status of module update recommendations that were made a few years ago, and bring the information to the next meeting. Discussion related to the ITDS coursework and Waiver process occurred, and the following questions and issues arose:

- Should Waivers end?
- Does FL have a standard and consistent method to accept out-of-state certifications and/ or transcript reviews, and definition of "high quality"?
 - April shared her experience of ITDS enrollment, and the requirement to complete the Waiver process, even though she received out-of-state certification; she will forward a copy of her transcripts for review
- If coursework is required, are there opportunities to assist with tuition costs?
- If Waivers end, how can we support candidates during the transition and not impact programmatic requirements?
- If Waivers continue, should we require follow up training? Should the terminology change from modules to online courses?
- Can we limit the number of attempts and frequency a candidate unsuccessfully completes the online modules?
- Can identified activities be added to the process? To include reflective supervision and professional development scaffolding embedded within the modules. How would this be implemented? Can it be linked to mentorship requirements?
- Can ESSO charge fees for the modules? Will someone other than DOH be able to accept the revenue?
- Mentorship requirements need revisiting, no matter how ITDS certification is acquired

Penny stated local programs can offer a professional development stipend (administrative funds) once coursework is completed. A small workgroup and/ or conference call on this issue has been tabled until more information is available.

Medicaid and Insurance Issues

Gail clarified that Medicaid will only provide transportation to medically necessary appointments.