



Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)
 Quarterly Meeting
 July 12, 2018
 Jacksonville, Florida

Meeting Notes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Laurie Blades	Member from the agency responsible for children's mental health		X	
Kim Carr	Public/private provider of early intervention services		X	
Liz Cayson	At large member	X		
James Dunn	Member from the agency responsible for the State regulation of private health insurance	X		
Sara Evans	Parent of child with disability age 12 or younger	X		
Anitere Flores	Member from the State Legislature			X
Skip Forsyth	Office of Coordination of Education of Homeless Children & Youth		X	
Nacole Guyton	Member from a Head Start Program			X
Erin Hough	Member from the state child welfare agency responsible for foster care		X	
Renee Jenkins	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	X		
Judith Levin	Member from personnel preparation program	X		
Cheryl Miller	Parent of child with disability age 6 or younger	X		
Rob Porcaro	Public/private provider of early intervention services	X		
Misty Porter	Parent of child with disability age 12 or younger	X		
Melissa Pyzik	Public/private provider of early intervention services			X
Lourdes Quintana	Public/private provider of early intervention services	X		
Kathleen Vergara	Public/private provider of early intervention services	X		
Monica Verra-Tirado	Member of the state education agency responsible for preschool services to children with disabilities		X	



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Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Samantha Wass de Czege	Member from the state agency responsible for child care		X	
Ilene Wilkins	Public/private provider of early intervention services	X		
Guests	Affiliation	Present (In Person)	Present (Via Phone)	Absent
Ken Baino	Florida Department of Health	X		
Marissa Barrera	Treasure Coast Early Steps	X		
Dr. Jeffrey Brosco	Florida Department of Health	X		
Shelli Buckley	Southernmost Coast Early Steps	X		
Annaliese Campisi	Bay Area Early Steps	X		
Jennifer Cato		X		
Laurie Colon	Central Florida Early Steps	X		
Batya Elbaum	University of Miami	X		
April Franco	West Central Early Steps	X		
David Franklin	Florida Department of Health		X	
Harry Fogle	West Central Early Steps	X		
Jackie Gaylord	Florida Department of Health	X		
Michele Gaston	University of Miami	X		
Marcy Hajdukiewicz	Florida Department of Health	X		
Sharon Hennessy	North Central Early Steps	X		
Angie Heller	Southernmost Coast Early Steps	X		
Tabitha Hoag	Member of the public		X	
John Lee	Northeastern Early Steps	X		
April Leopold	Northeastern Early Steps	X		
Dawn Lynch	Florida Department of Health	X		
Aaron Matthews	Florida Department of Health	X		
Angela Marcus	Florida Department of Health	X		
Robin Masterson	Florida Department of Health	X		
Ken McCain	Florida Department of Health	X		
Steven Mitchell	Member of the public		X	
Cassandra Pasley	Florida Department of Health	X		
Kim Porter	Florida Department of Health	X		
Brian Reichow	University of Florida	X		
Ray Rodriguez	North Dade Early Steps	X		
Kelly Rogers	Florida Department of Health	X		
Chelsea Rojas	North Central Early Steps	X		
Laura Rumph	Florida Department of Health		X	



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Guests	Affiliation	Present (In Person)	Present (Via Phone)	Absent
Liza Smith	TATS		X	
Patricia Snyder	University of Florida	X		
Alexandra Stoerger	University of Miami	X		
Luc Toussaint	Florida Department of Health	X		
Carole West	Department of Education	X		
Nikita Wiggins	Florida Department of Health		X	
Juliann Woods	Florida State University	X		

Call to Order – *Dr. Ilene Wilkins, Chair*

- Member roll call: The presence of a quorum was established with fifteen of the twenty members in attendance in person or via phone.
- Welcome, introductions, agenda, and lead agency update review.
- Update on appointments to the Council; discussion ensued on the need to fill the Agency for Health Care Administration seat.
- Presentation of the April 26, 2018, Meeting Minutes.

Motion: Approval of the April 26, 2018, Meeting Minutes.
 Motion Made By: Kathleen Vergara
 Seconded Motion: Judith Levin
 Discussion: None
 Motion Passed

The Council voted unanimously to approve the April 26, 2018, Meeting Minutes as presented with no abstentions, or negative votes.

Welcome and Agenda Overview – *Cassandra G. Pasley, Division Director of Children’s Medical Services*

Cassandra Pasley provided a brief overview of Children’s Medical Services to the new Council members. Discussion ensued on the Lead Agency Update and Ms. Pasley offered answers to Council member questions related to the Lead Agency Update.

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Remarks – *Dr. Jeffrey P. Brosco, Deputy Secretary for Children's Medical Services*

Dr. Jeffrey Brosco spoke about the emergence of value-based care, and the importance of measuring quality outcomes within the context of early intervention. Discussion ensued regarding how to encourage providers to embrace the coaching model concept.

Implementation Science – *Dr. Michelle Duda, Implementation Scientists, LLC*

Dr. Michelle Duda presented a high-level overview of Implementation Science, a tool that the Early Steps State Office (ESSO) has identified as a means to sustain effective system elements, ensure alignment of the system to the community level, and improve outcomes for all recipients of Early Steps services. The purpose of the presentation was to initiate discussion on how the Council's input and recommendations can be sustained and integrated into the Early Steps system in a meaningful way.

The following components of Implementation Science were introduced:

- Active implementation frameworks
- Roadblocks
- Using a common language
- Fidelity
- Common challenges
- Usable intervention criteria

Council members participated in the 'Glossary of Terms' activity to pinpoint words or phrases that are pertinent to the Council and important to define for Early Steps stakeholders, e.g., families and caregivers.

Child Outcomes – *Dr. Batya Elbaum, University of Miami*

Dr. Batya Elbaum presented the Department of Education, Office of Special Education Program's (OSEP) progress categories and Part C summary statements for child outcomes. The child outcome data in Florida, in addition to national data, were highlighted. Dr. Elbaum shared how the data were calculated using the OSEP progress categories, as applied to Florida's Part C child outcome areas (social-emotional, language, and adaptive).

Discussion ensued on how other states that also use the Batelle Developmental Inventory, Second Edition to measure child outcomes compare to Florida, despite using different business rules.

Public Comment

No public comment was received.

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State Systemic Improvement Plan (SSIP) Update – *Dr. Patricia Snyder, Dr. Juliann Woods, Institutes for Higher Education Team, SSIP Demonstration Sites, and Kimberly Porter, Early Steps State Office*

The Institutes of Higher Education Team (including Drs. Patricia Snyder, Brian Reichow, and Cinda Clark from University of Florida and Drs. Juliann Woods and Mollie Romano from Florida State University) led a follow-up presentation from the January 11, 2018, Council meeting on the Early Steps Professional Development (ESPD) project.

The following topics were covered:

- Purpose of the ESPD project
- Overview of EPIC (Embedded Practices in and Interventions with Caregivers) strategies, e.g. 5Q model and SOOPR
- Implementation manual and fidelity checklists for Lead Implementation Coaches and providers
- Provider home visiting practices
- Activities to date of the ESPD project
- Cohort 1 data

Feedback from the Lead Implementation Coaches, including Alex Stoerger from North Dade Early Steps, Chelsea Rojas from North Central Early Steps, and Reese Davis from Northeastern Early Steps, and from their respective Directors, was shared.

Discussion ensued on the following areas:

- Strategies utilized to overcome initial provider resistance within cohorts
- Cohort demographics and need to translate materials
- Assessment tool used at the demonstration sites
- Writing functional outcomes for the child and family that relate to social-emotional skills
- How providers use EPIC strategies within families and across different families
- Scale-up of EPIC practices across the state

FICCIT's Role in Program Improvement – *Dr. Michelle Duda, Implementation Scientists, LLC*

Dr. Duda facilitated a discussion with Council members to determine the core goals of the Council, and to re-center Council members to the purpose of the Council using the 'Elevator Pitch' activity.

The following areas were discussed or addressed throughout the activity:

- The need to understand ESSO's priorities so as to effectively offer advice
- How Council members may use their respective expertise to enhance Early Steps services
- Promote communication between ESSO and the Council, i.e. reciprocal information sharing
- How the Council can assist ESSO in overcoming barriers

The discussion ended with a first draft of the Council's elevator pitch.



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Action Items

The following action items are organized by the responsible party.

Early Steps State Office

1. Provide the Council with ESSO's mission and priorities
2. Explore creating a shared space for the Council

FICCIT Council Chair and FICCIT Liaison

1. Create clear communication loops between ESSO and the Council
2. Amend the Council's agenda to include standing items, such as:
 - a. Successes since the previous meeting
 - b. Required information to continue the successes
 - c. Sharing information pertinent to the successes

FICCIT Council Members

1. Continue to explore the Council's 'It' and elevator pitch at the October 17, 2018, meeting
2. Continue to build the Glossary of Terms

The Council selected January 16, 2019, and April 10, 2019, as the next two Council meeting dates. The Council proposed that the January meeting be held in Tallahassee, FL and the April meeting be held in Pensacola, FL.

The Council selected Palm Beach as the location for the October 17, 2018, meeting.

Meeting Adjourned – *Dr. Ilene Wilkins, Chair*