

DRAFT

FICCIT Family Leadership Committee Conference Call Notes

**February 14, 2007
10:00 – 11:00 am.**

Call to Order – 10:04 a.m.

Participants:

Janet Atkinson (Bay Area LES), Annalise Campisi (Bay Area LES), Randee Gabriel (member), Pat Grosz (Bay Area LES), John Landi (Bay Area LES), Lou Ann Long (chair), and Kelly Purvis (member).

Regrets: Cynthia Fuller – e- mail.

Absent: Dominique Fethiere and Elaine Matthews.

Discussion:

Group discussed the best possible time for families of the Bay area. Shared the time that Tallahassee Conversation with Families was held 6:00 – 8:00 pm with dinner starting at 6:00 pm.. Prior to Tallahassee it was held 6:30 – 9:00 pm.

Location of the Conversation with Families was discussed. Lou Ann shared with the planning group that Department of Health already has contracted with the hotel for a room for the event. Bay area LES has already coordinated with a local provider to hold both the provider meeting and family meeting .

Many concerns about having to purchase the hotel food and the increase in cost was shared among the planning committee. The cost of the hotel room would be much less than cost of the hotel food. Randee shared she e-mailed Janice Kane to verify if we are obligated to use the hotel room. If Janice says we are not, we will move forward with the community setting, dinner and time would be 6:00 – 8:00 pm. Otherwise, if at the hotel we would provide cake, coffee and time would be 6:30 – 8:30 pm.

Pat Grosz and Janet Atkinson have solicited Quizno's for sandwich contributions. The Committee Chair also has solicited and received donations for door prizes from Kaplan Company – 5 - \$25.00 gift certificates and cake from Publix plus the Children's Forum 2 restaurant gift certificates for Parents Night Out.

The Bay Area LES shared they would pay for respite care through the Individual Family Support Plan process. They will focus on spreading the word of the event and trying to have as many families as possible attend the Conversation with Families. Their newsletter is not timely with this event therefore they will be preparing a special newsletter. They are going to ensure this meeting is a success.

ACTIONS:

Randee will notify Lou Ann after she has heard from Department of Health, Janice Kane.

Lou Ann will prepare the flyer to distribute to the Bay Area LES by COB on Monday, February 19, 2007. We will include on the flyer – RESPITE CARE should be discussed with their service coordinator.

Randee will forward a copy of the November 14, 2006 meeting minutes to Lou Ann.

Lou Ann will check with Elaine about status of January 22, 2007 – Tallahassee Conversation with Families data form.

Resource table will be available at the event for families. Lou Ann will ensure the Table includes the following: Family CAFÉ information

Close 11:00 am.