

Draft Notes

Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)

Quarterly Meeting
October 22 & 23, 2008

8:30 a.m. to 4:00 p.m. – Orlando, Florida

Members Present: Roni Bader-Tables, Judy Corso, Randee Gabriel, Janice Kane for Phyllis Sloyer, Lou Ann Long, Angella Malave, Carole West for Bambi Lockman, Lori Fahey, Cynthia Fuller

Members Absent: None

Members Absent with Notification: Paula Kendig, Lorraine Allen

Non-members Present: La'Tasha Reed-Dullivan, Patricia Corder, Pat Grosz, Brian Abrams, Melaine DiLoreto, Becky Maquire, Samantha Dellosso, Annalise Campsi, Laurie Blades, Ernie Kessel, Lourdes Quintana, Linda Brant, Susan Donovan, Yanina Albe, Lori Massey, Julie Crosby, Mary Grimmer, and Tameka Davis

FICCIT Business

Approval of Minutes – Randee Gabriel

Discussion: The Executive Committee Chair called for a vote to approve the minutes from the August meeting with minor changes.

Conclusion: Members voted to approve the August Meeting Notes with no modifications needed.

Action	Person(s) Responsible	Date Due
Post August Meeting Notes to the web.	Tameka Davis	ASAP

Status of Action Steps – Randee Gabriel

Discussion: Reports were reviewed at the committee meetings and are to be discussed with the committee reports

Action	Person(s) Responsible	Date Due
Only list outstanding items on Action Item List	Tameka	ASAP

New Member Committee Assignments – Randee Gabriel

Discussion: The Chair discussed possible committee placement for Dr. Brian Abrams and members agreed to the Family Leadership Committee.

Elections Procedure – Randee Gabriel

Discussion: The council discussed current ByLaws and Federal Regulations as they apply to the council. Further discussion included who is eligible to vote and who is excluded.

Conclusion: Council decided that all persons with a current pending application are able to vote for the purposes of election and any other meetings. Nominations were submitted to Tameka Davis for calculations. After nominations were submitted and accounted for the results were handed to the Chair. The Chair announced to the full council that the new Chair-Elect would be Roni Bader-Tables.

Early Steps Update – Janice Kane provided the state office update – written report attached at the end of the summary notes.

Local Early Steps Program – Lourdes Quintana presented for the Central Florida update – written report attached at the end of the summary notes.

Local Parent Group – Allie Spangler presented on the Panda for Parent and her report is attached at the end of the summary notes.

Committee Reports

Executive Committee – Randee Gabriel

Discussion: Update included discussions on: invitations to the next meeting to all of our parent applicants. Discussion and approval regarding the vacant Local Early Steps position and recommendation that Pat Grosz fill the vacancy. Discussion regarding reimbursement requests through Early Steps concluded with availability of funding. Council requested Department of Education’s ongoing assistance with reimbursement for the Personnel Development and Training Committee.

Conclusion: Members voted to approve the invitations for the parent applicants, to approve the placement of Pat Grosz in the Local Early Steps position. Department of Education will continue assistance with reimbursement for the Personnel Development and Training Committee

Action	Person(s) Responsible	Date Due
Randee to send invitation to Elaine Mathews to attend the FICCIT meetings as a committee member	Randee Gabriel	Before next meeting

Personnel Development and Training – Judy Corso

Discussion: Judy Corso provided an update – written report attached at the end of the summary notes.

Action	Person(s) Responsible	Date Due
FICCIT chair, with assistance from PDAT Committee chair, will respond to Dr. Sloyer’s recent letter regarding the CMS Provider Enrollment System. The letter will request a meeting, ask for a timeline for issue resolution, and copy Dr. Chiaro, Vicki Posner and Janice Kane	Randee Gabriel and Judy Corso	
Request NECTAC assistance and suggestions for provider enrollment challenges	Janice Kane	

Family Leadership – Lou Ann Long

Discussion: The committee discussed the plan for disseminating the draft annual data report as well as the next conversation with families and State Office representation at the meetings – written report at the end of summary notes.

Public Affairs – Angella Malave

Discussion: The committee discussed plans for the final draft of the Annual Report and distribution plans.

Action	Person(s) Responsible	Date Due
Forward additional flyers and information on upcoming Council Meetings to the Director’s and Coordinators	State Office	On-going
FICCIT updates provided on the monthly Director’s and Coordinator’s calls	LES FICCIT Member and Janice	On-going

Make the agreed upon edits to the Annual Report	Angella Malave	October 27, 2008
Email latest version of report to Public Affairs Committee for final okay.	Angella Malave Tameka Davis	October 27, 2008
Edit the final version of the report and forward comments to Angella	Public Affairs Committee Members	October 29, 2008
Make edits and forward report to full council for feedback	Angella Malave Tameka Davis	October 29, 2008
Review and provide feedback	Full FICCIT Council	November 4, 2008
Make final edits and prepare document for delivery to printer	Angella Malave Catherine Duncan Dawn Lynch	November 12, 2008
Deliver Annual Report to printing	Dawn Lynch	November 14, 2008

Agency Updates – Carole West, Department of Education Report - written report attached at the end of the summary notes.

Agency Updates: - Laurie Blades, Department of Children and Families - written report attached at the end of the summary notes.

Agency Updates – Lorraine Allen, Homeless Education Program Report – written report attached at the end of the summary notes.

Agency Updates: - Becky MaGuire, Agency for Person’s with Disabilities (APD)

APD has a new director and things are going well. Budget cuts continue and an additional 10% is expected by July 1, 2009. Transitions points are going well and workgroups are being formed to address the concerns. Background screenings are becoming more of a problem. A standardized background screenings process for all state agencies universal use is being considered for a more streamlined process.

Agency Update: - Samantha Delloso, Medicaid – written reports attached at the end of the summary notes

Public Comments

None

Meeting Adjourned

FICCIT Quarterly Meetings

2009

January 27-28, 2009 – Tallahassee, Florida

April 21-22, 2009 – Tampa, Florida

June 23-24, 2009 – Tallahassee, Florida

September 22-23, 2009 – Orlando, Florida