

Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)

Quarterly Meeting
October 23 - 24, 2007

8:30 a.m. to 4:00 p.m. – Daytona Beach, Florida

Members Present: Roni Bader-Tables, Dominique Fethiere, Cynthia Fuller, Randee Gabriel, Janice Kane for Phyllis Sloyer, Lou Ann Long, Angella Malave, Elaine Mathews, Carole West for Bambi Lockman, Judy Corso, Lori Fahey, Sue Ross and Paula Kendig.

Members Absent: John Walker

Members Absent with Notification: Jeanne Sisco

Non-members Present: Patty Corder, Dawn Lynch, Melaine Dilorento, Kelly Purvis, Lourdes Quintana Gayla Clark and Tameka Davis.

FICCIT Business

Approval of Minutes – Randee Gabriel

Discussion: The Executive Committee Chair called for a vote to approve the minutes from the July meeting. **(See attachment#1)**

Conclusion: Members voted to approve the minutes with no modifications needed from the July meeting.

Action	Person(s) Responsible	Date Due
Post July Meeting Notes to the web.	Tameka Davis	ASAP

Stipend Process

Discussion: The letter is at the Governor's office awaiting approval.

Conclusion: The Executive Staff at DOH will follow-up with the Governor's office and provide an update as soon as it's available.

Action	Person(s) Responsible	Date Due
Follow-up with Executive staff at DOH on stipend letter	Tameka Davis and Janice Kane	Upon approval notification

Status Action Steps:

Discussion: Members reviewed status report. **(See Attachment # 2)**

Conclusion: All items were updated to reflect the changes. Items that need follow-up will be added to the next report

Action	Person(s) Responsible	Date Due
Update report and add follow-up items	Tameka Davis	ASAP

Local Early Steps Program - Gayla Clark, Carol Williams and Richard Fay

Discussion: The North Beaches Early Steps presented their successes, key issues, concerns, and programs

Early Steps Update- Janice Kane, Early Steps State Office

Discussion: The Early Steps State Office presented updated information about (see attachment # 3)

- Part C regulations
- Reorganization of the Early Steps State Office
- Child Abuse and Prevention Treatment Act (CAPTA) Update
- Child Outcome Measurement Update
- Council Membership Update

Committee Reports

Executive Committee – Randee Gabriel

Discussion: The committee clarified issues in regards to the Children’s Cabinet, requested public comment cards be developed and agreed on new policy for submitting material for the meeting.

Conclusion: The executive committee will draft an informational letter to be distributed the Children’s Cabinet Members. Council members agreed the Materials for upcoming Council Meetings not received by ESSO on the due date will not be included in the packets and must be copied by the member(s) missing the deadline for distribution

Action	Person(s) Responsible	Date Due
Draft a letter to Dr. Chiaro and Dr. Sloyer to inform members of the cabinet about FICCIT.	Randee Gabriel	ASAP
Print Public Comment cards	Tameka Davis and Janice Kane	Before next meeting
Add Public Comment to each day of the agenda	Tameka Davis	Before next meeting
Collaborate efforts to getting information out to the public about FICCIT	Public affairs committee	ASAP
Draft agenda to be sent to all members and the Directors and Coordinators	Tameka Davis	Before each meeting

Personnel Development and Training – Judy Corso

Discussion: See handout (See attachment # 4)

Action	Person(s) Responsible	Date Due
Send follow-up letter to Dr. Sloyer in regards to continued	Judy Corso	ASAP

Provider Enrollment issues with a copy to Janice		
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Family Leadership – Lou Ann Long

Discussion: Committee members discussed changing the meeting date and location in order to visit all areas of the map.

Conclusion: A conference call will be scheduled to discuss it further. The Early Steps State Office will conduct an analysis of the budget to determine if funds are available to accommodate the change. If funds are not available this year Early Steps will allocate money for the next fiscal year to allow for these type changes.

Action	Person(s) Responsible	Date Due
Consolidate the data forms from the conversation with families	Elaine Mathews	ASAP
Convert Daytona information into the data forms	Kelly Purvis	ASAP

Public Affairs – Randee Gabriel

Discussion: Angella Malave has been official appointed to chair the committee. The Committee has revised the Palm Cards and will distribute to the members for approval. Discussion regarding updating the Annual Report.

Other goals include the following:

- 2008 Annual Report

Conclusion: The committee will continue to work on revisions and hopes to have the Palm Cards completed for review by November 15, 2007. The final draft will be sent to the printer on January 10, 2007.

Action	Person(s) Responsible	Date Due
First draft of Palm Cards	Public Affairs Committee	11/15-2007
Second draft of Palm Cards	Public Affairs Committee	12/1/2007
Final version of Palm Cards	Public Affairs Committee	1/11/2008
Revise stories for the annual report	?	12/1/2007

Membership – Paula Kendig

Discussion: There are six new pending applications waiting for approval by the Governor’s appointment office.

Conclusion: The Governor’s office will be contacted regarding the pending applications.

Action	Person(s) Responsible	Date Due
Invite individuals with pending applicants to the next meeting	Paula Kendig	ASAP
Contact Jeanne Sisco for a signed resignation letter to be sent	Randee Gabriel	ASAP

to Tameka Davis at the State Office.		
Contact Martha Harbin for a signed resignation letter to be sent to Tameka Davis at the State Office.	Randee Gabriel	ASAP
Draft letters to members that have not attended a meeting within the last year. Thanking them for their participation.	Randee Gabriel	ASAP

Agency Updates – Sue Ross, Department of Children and Families

Sue presented an update on infant mental health issues. She also reminded the Council of her colleague's (Frank Platt) pending appointment to represent abused and neglected children for the department.

Agency Updates – Carole West, Department of Education Report (See attachment # 5)

- Bureau Staff Update
- State Performance Plan, Indicator #7 – Measuring Outcomes for Preschool Children with Disabilities
- Technical Assistance and Training System (TATS)
- Northwest Florida Infants and Mental Health Regional Conference
- 2007-2008 Weekends with the Expects for Speech-Language Pathologist
- Making Connections: Supporting Young Children and their Families

Local Parent Groups

Samantha Elledge – Daytona Beach Down Syndrome Association (see attachment # 6)

Dr. Brian H. Abrams – Florida Autism Coalition for Education and Services, Inc. (see attachment# 7)

Public Comments

None

Meeting Adjourned

FICCIT Quarterly Meetings

2008

January 29 & 30, 2008 – Panama City, Florida

April 22 & 23, 2008 – Gainesville, Florida

August 26 & 27, 2008 – Ft. Myers, Florida

October 22 & 23, 2008 – Orlando, Florida