

**Florida Interagency Coordinating Council
for Infants and Toddlers (FICCIT)**

**Quarterly Meeting
January 27 & 28, 2009**

8:30 a.m. to 4:00 p.m. – Tallahassee, Florida

Members Present: Judy Corso, Randee Gabriel, Janice Kane for Phyllis Sloyer, Lou Ann Long, Angella Malave, Michelle Polland for Bambi Lockman, Lori Fahey, Cynthia Fuller, Paula Kendig,

Members Absent:

Members Absent with Notification: Roni Bader-Tables, Laurie Blades, Melanie DiLorento

Non-members Present: La'Tasha Reed-Dullivan, Patricia Corder, Pat Grosz, Becky Maquire, Ernie Kessel, Amanda Moore, Lorraine Allen, Cheri Wright, Carole West, Kathy Reese, Vivienne Treharne, Catherine Duncan, Pam Tempson, Liesl Ramos, Sally Golden-McCord, Wilma Jackson, Karen Anderson, Haylie Smith, Kelly Purvis, Jane Wills, Tommy Baker, Alisa Snow, Tameka Rumah, Tracy Stewart and Dawn Lynch.

FICCIT Business

Approval of Minutes – Randee Gabriel

Discussion: The Executive Committee Chair called for a vote to approve the minutes from the October meeting with minor changes.

Conclusion: Members voted to approve the October Meeting Notes with minor modifications needed.

Action	Person(s) Responsible	Date Due
Post October Meeting Notes to the web.	Tameka Davis	ASAP

Status of Action Steps – Randee Gabriel

Discussion: Reports were reviewed at the committee meetings and are to be discussed with the committee reports

Conclusion: Updated Action Status report

New Member Committee Assignments – Randee Gabriel

Discussion: The Chair discussed possible committee placement for new members and encouraged them to visit during committee meetings to figure out which committee suites them. The committee approved Brittany Birkin and Debbie Russo's application as well as Patricia Badland to replace Frank Platt.

Early Steps Update – Janice Kane provided the state office update – written report attached at the end of the summary notes.

Local Parent Group – Donna Konuch and Tracy Stewart presented information on the National Autism Association of Florida, Their report is attached at the end of the summary notes.

Committee Reports

Executive Committee – Randee Gabriel

Discussion: Update included discussions on inviting Pasco County to present at the next meeting scheduled for April 21 & 22 in Tampa.

Conclusion: Council voted to change the start time for the first day of the April meeting.

Action	Person(s) Responsible	Date Due
Change start time on April agenda for first day to 9:30 am	Randee	By next meeting

Personnel Development and Training – Judy Corso

Discussion: Judy Corso provided an update – written report attached at the end of the summary notes.

Action	Person(s) Responsible	Date Due
A workgroup or other entity be formed to explore the feasibility of strengthening the team concept while preserving family choice.	ESSO	
Teams throughout the state be given the opportunity to participate in pilot teams with scholarships offered to purchase materials (BDI-2, LCD projector, training materials). These teams will collect data based on realistic scenarios of team-based primary service provider implementation. Both family and provider satisfaction, as well as fiscal data will be provided by pilot teams. Currently, no funding is available at the state level. Local areas should pursue grants and other funding opportunities to support this initiative.	Training Unit – La'Tasha Dullivan	
Training coordinators establish university contacts in order to provide training to different professional programs. LES training coordinators should assist in the identification of discipline-specific providers to speak to classes. Stipends or scholarships of some form should be provided for these therapists and early interventionists.	Training Unit – La'Tasha Dullivan	
The university meetings that have been occurring surrounding the Virtual ESE program be continued, with a focus on grant opportunities involving collaboration between university systems and ESSO.	La'Tasha Dullivan	

Family Leadership – Lou Ann Long

Discussion: The committee discussed the Conversation with Families' outcomes. There were nine families that participated. Strengths and challenges of the Big Bend area were discussed that must be addressed. The draft data report will be provided to the Early Steps State office program managers so that they are aware of the grave concerns reported. The committee will arrange their next Conversations with Families in April so that they will have information to compare two rural and two metropolitan areas. Once they finalize a draft Sub-committee report shared, any additional copies required, will be printed by the Early Steps State Office to share with for those families who have participated in the past that don't have access to the web.

Action	Person(s) Responsible	Date Due
Include the Central Directory 800 number to the Family Leadership Subcommittee Report	LouAnn Long	
Edit and provide suggestions for the Family Leadership	Full Council	

Subcommittee Report to be submitted by the 2nd week of February		
Family Leadership Subcommittee Report to be completed by the 4th week of February`	LouAnn Long	
Family Leadership Subcommittee Report to be completed and voted on during April meeting	Full Council	

Public Affairs – Angella Malave

Discussion: The committee discussed the printing of the palm cards and dissemination of the annual reports. The Committee also explored the FICCIT website and decided to ask the CMS webmaster for two pieces of information: How the related words listed for a Google search lead to the web site and how many hits the FICCIT website receives monthly and annually. The committee discussed the possibility of adding visits to local legislative offices during FICCIT Quarterly Meetings to share information about the council. The committee suggested visits be scheduled on the afternoon of the first day of each Quarterly Meeting. These visits would be targeted to legislative members who sit on key committees and those committees directly related to children’s issues (especially health and education). Materials presented at these visits would include: a one page fact sheet about FICCIT, the FICCIT Annual Report, the FICCIT Palm Card, Central Directory brochure and a summary of Family Survey results.

Action	Person(s) Responsible	Date Due
Distribute Annual Reports as per distribution plan	Committee members	February 13, 2009
E-mail Palm Card to committee members	Angella Malave	February 6, 2009
Print 400 copies of Palm Card and bring to April FICCIT Meeting	Angella Malave	April 20, 2009
Forward requests for website updates to Janice for her to request it from CMS webmaster	Angella Malave and Janice Kane	February 6, 2009
Develop information packet including one page fact sheet	Angella Malave	April 20, 2009
Identify members of legislature to target for visits during Tallahassee and Orlando Quarterly Meetings	Public Affairs Committee	April 21, 2009

Membership Committee – Paula Kendig

Discussion: Members of the membership committee met with the Governor’s Appointment Office to discuss application approval process.

Conclusion: The council was encouraged to submit recommendation for placement of applicants; however; the Governor Office will make final decision on new member appointments and only recognized the federal laws. The council may need to revise their current By-Laws to reflect Federal Policies. A press release from the Governor’s Office is expected in the near future announcing the new member appointments. The council also approved all current members with current applications be accepted onto the council and all members that do not meet the requirements be denied.

Agency Updates – Carole West, Department of Education Report - written report attached at the end of the summary notes.

Agency Updates – Lorraine Allen, Homeless Education Program Report – The proposed Stimulus Package is recommending \$66 million for homeless education for the nation, to be allocated over a two-year period.

Agency Updates: - Becky Maguire, Agency for Person’s with Disabilities (APD) – written report attached at the end of the summary notes.

Public Comments
None

Meeting Adjourned

FICCIT Quarterly Meetings

2009

April 21-22, 2009 – Tampa, Florida

June 23-24, 2009 – Tallahassee, Florida

September 22-23, 2009 – Orlando, Florida