

**Florida Interagency Coordinating Council
for Infants and Toddlers (FICCIT)**

**Quarterly Meeting
August 24, 2005**

8:30 a.m. to 4:00 p.m. – Tallahassee, Florida

Members Present:

Paula Kendig, Roni Bader-Tables, MaryLou Behnke, Judy Corso, Lori Fahey, Randee Gabriel, Martha Harbin, Gail Martell, Sue Ross, Lee Sherry, Carey Timinsky, John Walker

Members Absent:

Rosa Alvarez-Demblewski, Cynthia Fuller, Gayle Harrell, Jean Johnson, Janice Kane, Bambi Lockman, Barbara Moore

Non-members Present:

Michele Polland for Bambi Lockman, Karen Anderson for Janice Kane, Carole West, John Hall, Pam Tempson, Gail Strassel, Lou Ann Long, Tameka Davis

FICCIT BUSSINESS

APPROVAL OF MINUTES

Approval of the minutes of the June FICCIT meeting were tabled until clerical revisions could be made.

Ratification and minor changes to FICCT By-Laws

FICCIT By-laws were ratified, so moved by Roni Bader-Tables, seconded by Judy Corso and approved by unanimous vote.

Action	Person(s) Responsible	Date Due
Paula to pass on minutes from the Funding Methodology Work Group to all FICCIT members	Paula Kendig	
ESSO asked to provide minutes from meetings of the Autism Spectrum Disorders Work Group to be shared with the FICCIT chair.	Sally Golden-McCord (as a member of the group)	
ESSO asked to provide a clear mission statement for the Autism Spectrum Disorders Work Group, timeline, and purpose and that the geographic and stakeholder representation of the Work Group be reviewed carefully.	Janice Kane	
ESSO asked to consider the motion that financial support be provided for a minimum of three FICCIT	Tameka Davis	

members and the FICCIT Chair to attend the Fall Statewide Meeting.		
ESSO to send a copy of the organization chart and the Fall Statewide Meeting agenda to all FICCIT members when available.	Tameka Davis	
ESSO was requested to share the draft OPPAGA report with the members of FICCIT immediately upon its receipt.	Janice Kane	
Tameka Davis will set up the next conference call of the Family Leadership committee for 1:30 EST on September 1.	Tameka Davis	
Tameka Davis will investigate the ability to have prepaid airfare and hotel and will provide this information to FICCIT members as soon as possible.	Tameka Davis	

Executive Committee Report

MEMBERSHIP REVIEW

Discussion:

Paula Kendig reviewed applications that have been received by the Governor's office by individuals interested in becoming FICCIT members. Seven applications were discussed. Three were eliminated at this time and those individuals will receive letters thanking them for their interest. The following individuals received unanimous approval by the FICCIT members for their applications to move forward in the Governor's appointment process to fill existing council vacancies.

1. Dr. Ariello: Moved by Lee Sherry, seconded by Judy Corso
2. Lorrane Ausley: Moved by Michelle Polland, seconded by Sue Ross
3. Elaine Mathews: Moved by Gail Martell, seconded by Roni Bader-Tables
4. Dominique Fethiere: Moved by Gail Martell, seconded by Lee Sherry

The possibility of having Representative Ausley serve in the position of a legislative representative on the council was discussed as Gayle Harrell currently attends only one meeting per year. Gayle Harrell has been contacted regarding her attendance and suggested that Sharon Goldstein be appointed in her place but if Ms. Goldstein was unable to be appointed Ms. Harrell would continue her term. Since Ms. Goldstein has not submitted an application to the Governor's office no change to Ms. Harrell's appointment has occurred. It was suggested that Representative Ausley serve FICCIT in one of the vacant parent spots as she has a child with a disability.

Conclusion:

Ms. Kendig described the attendance rules to maintain a seat on FICCIT that were recently ratified in the by-laws. Several members have missed two or more meetings. Paula will contact these members about their desire to commit to attend all future FICCIT meetings or to be replaced.

Recruiting individuals to serve on FICCIT has been challenging. A request was made that FICCIT meetings not be scheduled adjacent to conferences due to the difficulty in attending for numerous

days in a row. An inquiry about the utility of holding meetings via telephone conference call was raised and it was reported that this format had been tried and found to be unsuccessful in the past.

Action	Person(s) Responsible	Date Due
The FICCIT Executive Committee work with Katie McCollough to plan the November retreat. They will take the suggestion to include up to three past PDAT committee members to these planning discussions	Paula Kendig	
ESSO asked to provide the required composition of FICCIT membership and to identify current vacancies	Tameka Davis	

FUNDING METHODOLOGY WORKGROUP PROGRESS REPORT

Discussion: See Early Steps Update

PERSONNEL DEVELOPMENT AND TRAINING REPORT

Discussion:

Judy Corso presented the outcomes from PDAT committee discussions.

- CSPD will soon be restructured in Florida to reflect the changes in IDEA. The new professional development plan for the state will be rolled out by the Department of Education next month.
- In October it is anticipated that there will be a meeting for Personnel Development Partnerships (PDPs) that will include all of the universities that are currently offering or are contemplating offering Infants and Toddlers Developmental Specialists (ITDS) coursework. There are currently no funds for training available, however a federal grant will soon become available for professional development that will provide up to \$4,000,000 per state in funds for professional training for persons working with children ages birth through 21.
- There were discussions related to the availability of online ITDS coursework through ESSO and how it is interfering with student recruitment at some universities. The PDAT committee recommended that the timeline for availability of ITDS coursework available from ESSO be shortened from July 2007 to July 2006. Judy Corso made the motion that the end-date for access to the ESSO ITDS coursework has an end date of July 2006. Lee Sherry seconded the motion. There was discussion among the members about limiting the modules for preservice certification for students in universities but that it is maintained online at ESSO for people in the field who want CEUs or people who are moving in from another state who already have other certification or formal training from outside of Florida. The motion was amended to reflect the difference between preservice and inservice availability of ITDS coursework from ESSO with unanimous approval by FICCIT members.
- Some therapists have been taking the ITDS modules because they have an interest in performing a dual role as an ITDS and a therapist. There was a vague recollection that Gail Connelly might have said that a single individual could be enrolled as a Medicaid provider of either therapy or ITDS services, but not as both. More clarity in defining these roles is needed by the Early Steps State Office.

- There is another GSEG grant opportunity that will soon be available and it will again focus on outcomes and evaluation issues. More information on this will be released soon.
- There is a need to clarify if the ITDS mentoring requirement was actually included in the Medicaid packet that was approved. This is being investigated by ESSO. If it was included then steps need to be taken to ensure that mentoring is actually being offered and occurring throughout the state.
- The Technical Assistance and Training System (TATS) has a state advisory board. The PDAT committee recommended that Danielle Jennings be included on this board.
- Concern was shared about the length of the delay in posting the third orientation module. PDAT recommended that the modules be posted as soon as possible. Karen interjected that Janice Kane had shared that the changes in IDEA had policy implications that would affect not only the third orientation module but subsequent modules as well. Instead of posting information that would need to be revised and require people to be retrained, it was deemed best to wait until accurate information could be posted. There was a concern by the PDAT committee that the team training series is being used as an orientation for new employees to fill in this gap. As half of the people who have been enrolled in the new provider system are new to Early Steps, a thorough orientation is very important.
- The PDAT committee continues to want ESSO to develop and maintain an online schedule of relevant trainings that are being held throughout the state.
- The PDAT committee has an interest in developing a grant idea priority list for training issues that indicates specific training needs and dollar estimates. They would like to see such a list shared with universities and other entities who write grants so that early intervention training needs can be interjected into other grant proposals being written across the state. If this clearinghouse of ideas is available there may be a better chance of accessing grant funds. The PDAT committee also has as a priority identifying a means by which families can access some funds to support their involvement in a variety of state program activities when appropriate.
- The PDAT committee wants to work with Danielle Jennings in the Early Steps State Office to develop a strategic plan for training. They would like to have Ms. Jennings included in the FICCIT strategic planning retreat that will be held in November.
- Finally, the PDAT committee discussed the importance of requiring a code of ethics for individuals working in the role of ITDS and valued having the code of ethics apply to all Early Steps providers. An existing code of ethics from Australia was referred to as an example of an applicable model. The PDAT committee will pursue this issue further with the Early Steps State Office.

Action	Person(s) Responsible	Date Due
Formal recommendation that as of July 2006 the ITDS coursework from ESSO no longer be available to university students or persons new to early intervention services and that ESSO ITDS coursework continue to be available as inservice continuing education for people already working in the field and for persons from other states who have outside training, experience and credentials but who need to satisfy the requirement for certification of completion of ITDS coursework for provider enrollment eligibility.	Janice Kane & Danielle Jennings	
ESSO asked to contact Medicaid and determine if it is	Sally Golden-	

allowed for an individual to be enrolled as a healing art professional and as an ITDS. These roles need to be clearly defined by ESSO.	McCord	
ESSO to clarify if the ITDS mentoring requirement was actually included in the Medicaid packet that was approved. If it was included then steps need to be taken to ensure that mentoring is actually being offered and occurring throughout the state.	Sally Golden-McCord	
The PDAT committee continues to want ESSO to develop and maintain an online schedule of relevant trainings that are being held throughout the state.	Danielle Jennings	
State Office to develop a strategic plan for training. They would like to have Ms. Jennings included in the FICCIT strategic planning retreated that will be held in November.	Danielle Jennings & Janice Kane	
Work to include Danielle Jennings on the TATS state advisory council.		
The PDAT committee wants to work with Danielle Jennings in the Early Steps	Janice Kane	

FAMILY LEADERSHIP COMMITTEE REPORT- RANDEE GABRIEL

Discussion:

Randee Gabriel reported that two FRS from the Tallahassee area joined their committee meeting. Their involvement made it clear that there is wide variations in the level of direct involvement FRS has with families.

- The FRS meeting will be held on November 6-8 in Tampa. During the FRS meeting the committee would like to make a short anonymous survey available that would ask about the level of family involvement each FRS has and what their successes and concerns. Information from the survey would be compiled by the Family Leadership committee and shared with FICCIT for further discussion on ways in which uniformity in FRS involvement with families may be accomplished. The purpose of the survey would not be to identify poorly performing areas as much as to identify activities that are working and some reasons behind challenges experienced. Gail Martell made a motion that the Family Leadership committee develops a short survey that would be distributed at the FRS meeting in November. Randee seconded the motion and it passed unanimously.
- In the future the Family Leadership committee will send personal letters to local FRS inviting them to attend the committee meeting and to stay for the FICCIT business meeting. The letter would also go to Kelly Purvis, the FICCIT chair and the local Early Steps Director. It is hoped that this will encourage more local involvement in the committee. These letters will also go to lead people in family advocacy groups in the area in which each FICCIT meeting will be held.

- The New Star training has been revised and will be distributed to the FRS at the fall FRS meeting. An insert to the training will be made available once updates resulting from policy changes due to the new IDEA have been determined.
- The First Conversations with Families meeting will occur in Destin prior to the November FICCIT strategic planning retreat. A 6-week lead time is needed to be able to achieve a good family turnout. At least two Family Leadership committee members will attend each First Conversations with Families that will occur the evening prior to each FICCIT meeting. Local Early Steps staff will not be encouraged to attend so that families feel comfortable voicing their opinions. There was discussion about the value of having families and program staff talking together. It was expressed that it would be highly valued if Janice Kane could come to these meetings and introduce herself and be open to listening to families.
- The next conference call of the Family Leadership committee will be at 1:30 EST on September 1. Tameka Davis was asked to set up the toll free call number.

Action	Person(s) Responsible	Date Due
Ranee Gabriel will bring child care forms to the Destin retreat so that they can be completed for the year.	Ranee Gabriel	
The Family Involvement committee will develop a short survey that will be distributed at the FRS meeting in November	Ranee Gabriel	

PUBLIC AFFAIRS COMMITTEE – ROSA ALVAREZ-DEMBLEWSKI

Discussion:

- The Public Affairs committee did not meet. Rosa Alvarez-Dembelewski is the chair of the Public Affairs Committee but due to her frequent absences this committee has not been able to produce a brochure that was to be used for recruitment and public awareness purposes. Other materials to be developed by this committee include: brochures, web site, FICCIT Annual Report, and recruiting applications.
- The Chair will contact Ms. Alvarez-Dembelewski to discuss her non-attendance. Replacing her as committee chair was discussed and Martha Harbin was recommended and agreed to replace her. John Walker volunteered to assist her in developing products in addition to involvement by other committee members.
- Priority for completion is the brochure. One idea was to develop a one-page insert that could be included in the new Early Steps brochure. Ms. Harbin requested that all previous FICCIT public awareness materials be sent to her.
- Concern was expressed about funding to pay for printing of the brochure. ESSO will determine if funds are available to pay for printing a FICCIT brochure. If unavailable, local Early Steps will be approached to determine if there are resources available to assist with printing costs.

Action	Person(s) Responsible	Date Due
Martha Harbin will take over as chair of the Public Awareness committee. John Walker will assist her in developing products in addition to involvement by other		

committee members.		
ESSO and council members who have previously developed public awareness materials describing the role and activities of FICCIT are to share them with Martha Harbin.		

EARLY STEPS UPDATE – KAREN ANDERSON FOR JANICE KANE

Discussion: Janice Kane was ill and Karen Anderson provided a report.

Danielle Jennings will start as the new Training Unit Director on August 26th. Ms. Jennings comes from the Department of Health and has training experience and has worked in early intervention. Pam Tempson is another new addition to Early Steps and will work in the Policy Unit. Ms. Tempson was an early intervention provider in North Carolina.

There are currently three active Work Groups in Early Steps. Ms. Kendig discussed her membership in the Funding Methodology Work Group that is chaired by Sandra Powers. There have been three teleconferences and one face-to-face meeting to date. A written report was circulated to FICCIT members. Minutes from Work Group discussions are customarily sent to Directors of Local Early Steps and to the FICCIT Chair. Ms. Kendig will send on these minutes to all FICCIT members upon receipt. The Service Implementation Work Group is chaired by Dr. Charles Bauer. This group will be meeting again after the Fall Statewide Meeting and will be working on some long term issues. An Autism Spectrum Disorders Work Group has just been developed and is chaired by Dr. Ted Wasserman. Karen explained the work groups to the best of her knowledge. Roni Bader-Tables requested that the minutes from the Autism Spectrum Work Group be shared with FICCIT in a manner similar to the Funding Methodology Work Group. Concern was expressed about the purpose and composition of this Work Group and a desire to ensure that there would be an opportunity for FICCIT to provide input. Randee Gabriel expressed concern about not being included as a FICCIT representative and a parent of a child on the Autism spectrum and reported that she is awaiting a response from Janice Kane regarding her request to be included on the Work Group. Judy Corso made the motion that the Early Steps State Office provide a clear mission statement for the Autism Spectrum Disorders Work Group, timeline, and purpose and that the geographic and stakeholder diversity of the Work Group be reviewed carefully. Randee Gariel seconded the motion and voting in favor was unanimous.

The Fall Statewide Meeting will be September 13-15 in the Orlando area. The agenda is in final review and will soon be distributed. Several FICCIT members were interested in attending the Fall Statewide Meeting, including Paula Kendig, John Walker, Judy Corso, Randee Gabriel. Tameka Davis reported that there are no dollars budgeted for FICCIT members to attend this meeting. Randee Gabriel made a motion that the Early Steps State Office provides financial support for a minimum of three FICCIT members and the FICCIT Chair to attend the Fall Statewide Meeting. Lee Sherry seconded with a vote resulting in unanimous approval.

Paula Kendig reported that there has been committee activity in support of developing a Legislative Budget Request to increase Early Steps funding. The information from the Annual Performance Report was used to develop a strong Budget Issue Proposal that provides an outline of the need for additional funding. The BIP was considered by the CMS Division with positive support. It is hoped that this will be an issue that will be sent forward as a priority to the Governor’s office. Judy Corso made a motion that the Early Steps State Office provides the Budget Issue Proposal to FICCIT for their

review. Randee Gabriel seconded and all members were in favor. Later in the afternoon Phyllis Sloyer joined the FICCIT meeting so that concerns about the legislative request process could be addressed. She stated that last year the law was changed to make the deadline for submission of agency budget requests in October. The Governor's office instructs agencies to have internal discussions about their needs and priorities and a list of needs is developed within CMS, typically consisting of 25-32 items. CMS considers expansion of Early Steps funding to be a top priority. Included in Early Steps annual budget is \$3.8 million dollars that are funded from federal TANF dollars that need to be authorized annually. The Governor decides which of the TANF issues will be funded each year. Assumptions were developed about Early Steps funding needs and were included in a Budget Issue Proposal. Models have been developed that address funding and public input will be obtained with the assistance of NECTAC. One model relates to the national recommendation for service coordinator ratios to be 35:1 rather than Florida's current 65:1. Also, the cost per child available to provide services in Florida is a figure that needs to be considered. Discussing changes to the eligibility criteria of children as a means to control costs is another need. The Federal funding for Part C is flat for the first time this year and no increases have occurred in state funds. The Developmental Disabilities Council has written a letter to Secretary Agwunobi suggesting that the Early Steps budget issues be a priority consideration.

At the request of Dr. Agwunobi, ESSO is in the final stages of planning four public meetings to present a brief overview of the Early Steps program and funding issues and to elicit comments. The locations have been tentatively set for Fort Lauderdale, Gainesville, Tallahassee, and Pensacola. Kelly Purvis and LynnMarie Price will be joined by NECTAC facilitators for each of these public meetings.

The reorganization of the Early Steps State Office was described. Danielle Jennings will be over the Training Unit, which will include the Provider Enrollment activities. Renee Jenkins is over the Policy and Special Projects Unit that now includes Susan Duwa and Pamela Tempson. Much rewriting of policy is anticipated in response to the new IDEA regulations for Part C that have not been released to date. Kelly Purvis is also now in the Policy Unit so that a family focus is ensured in all policy writing. Sally Golden-McCord continues to direct the Service Delivery Unit and has been joined by Kathy Reese as a TA, Jorge Laguna for data needs, and Sue Cannon to tie in FRS activities to the larger service delivery picture. Each of these units has a dedicated clerical staff member. LynnMarie Price is still over all budget issues. Karen Anderson is the coordinator of services for children with hearing and vision impairment and the DOH liaison to the Florida Coordinating Council for the Deaf and Hard of Hearing that has a dedicated assistant. An organization chart was circulated to FICCIT members.

AGENCY REPORTS

Division of Children and Families: Sue Ross

- Children's Mental Health is continuing their mental health grants. Twelve of the 14 districts have started an infant mental health site and another district did so without grant funds. Only the Ocala/Wildwood area does not have an infant mental health component. Ms. Ross shared that she, Mary Bryant, and Mimi Graham aim to address this issue in the Ocala area next month, hopefully to result in a child care provider model.
- The Harris Institute at the FSU Center for Prevention and Early Intervention is offering training on an infant mental health in Pensacola.

Department of Education: Michele Polland

- A written update was included in member handout packets.
- A video was developed a couple of months ago for school districts in anticipation of the changes in IDEA. The Department of Education is waiting for the new IDEA regulation however technical assistance documents are already being prepared. Rule changes reflecting IDEA changes may take a couple of years to complete.

Medicaid: No representative.

- There has been no Medicaid representative assigned to replace Gail Connelly yet.

FICCIT BUSSINESS CONTINUED- PAULA KENDIG

Discussion:

Two representatives of OPPAGA, Claire Mazur and Ann Renaud attended the FICCIT meeting and were asked to provide an overview of their activities. OPPAGA is a nonpartisan review component of the Legislature. Review of Early Steps was a specific request of Representative Ausley and Representative Gardner. Initial questions relate to level of funding, placement of Early Steps within state agencies, how early intervention programs are conducted in similar states, and Early Steps service delivery. OPPAGA representatives will be reviewing national perspectives, best practices, and will be consulting OSEP. Telephone, face-to-face and email interviews will be conducted with Early Steps Directors and Coordinators, FRS, service coordinators, etcetera. A preliminary draft will be sent to the agency prior to it being published and shared with the Legislature. The state office will have 15-30 days to provide input. Recommendations and options will be provided in the OPPAGA report. It is tentatively due to be completed in November. The intent of the report is to answer the legislators' questions.

John Walker made a motion that immediately upon receipt of the draft OPPAGA report that the Early Steps State Office provides the draft to the members of FICCIT. Judy Corso seconded and there was unanimous approval. Sue Ross requested that OPPAGA interview persons representing all disabilities and to include other areas, such as the CAPTA population. The OPPAGA representatives replied that they will contact FICCIT members separately if they need to speak with them.

Strategic Planning Retreat: Desired Outcomes

Paula Kendig has spoken with Katie McCollough at NECTAC about FICCIT's need for strategic planning.

- Lee motioned that the FICCIT Executive Committee work with Ms. McCollough to plan the retreat. Gail Martell seconded the motion; unanimous approval.
- Katie McCollough and Sharon Ringwalt from NECTAC will facilitate the retreat. NECTAC will be sending FICCIT members a survey prior to the meeting so that an agenda can be developed.
- Judy Corso proposed that some of the long term members of PDAT be included in the retreat so that they can contribute a historical perspective to discussions about training since there has been a recent lack of training leadership at the Early Steps State Office. Lori Fahey suggested that more state office leaders be actively involved in the retreat.
- John Walker motioned that the PDAT committee be allowed to invite up to 3 non-FICCIT members to attend the FICCIT retreat with consultation first with the Executive committee. Judy Corso seconded the motion. The motion passed with 7 approving, 3 opposing, and 1 member abstaining. The request will be brought back to the retreat planning committee.
- Discussions ensued about travel to Destin for the retreat. Lori Fahey inquired about the ability to have prepaid airfare and hotel. Tameka Davis will investigate and provide this information as soon as possible.
- At the Destin retreat Randee Gabriel will bring child care forms so that they can be completed for the year.

Systems Evaluation Work Group

Lee Sherry reported that the Systems Evaluation Work Group has been meeting since 2003 but the information presented at the most recent meeting (8/17) is the culmination of all of those discussions. The resulting documents are a list of Guiding Principles for the Development of the "Measuring Up" System and Draft Recommendations for the Development and Implementation of the "Measuring Up" System. Initially the Systems Evaluation Work Group was considering a statewide system of evaluation. Then an opportunity arose for the Early Steps State Office to apply for a General Supervision and Enhancement Grant through the Federal Department of Education to support the development of an outcomes system. Thus, with expertise from grant support personnel in North Carolina, the Systems Evaluation Work Group considered developing a system to obtain child outcomes. On December 2, 2005 a State Performance Plan is due in Washington DC and there are 14 indicators that Part C must address, most of which are related to compliance. However several new indicators relate to child outcomes that require information to be submitted about how Florida plans to address this requirement beginning in February of 2007. This poses tight timelines. Part C has not previously had a child outcomes data requirement. Because Florida already has an Evaluation Work Group in place, our state may be in a better position than most states to address the following child outcomes:

1. Children will have positive social relationships
2. Children acquire and use of knowledge and skills
3. Children take appropriate action to meet their needs

Baseline data on these child outcomes must be reported to OSEP starting in February 2007. OSEP requires that the percentage of children making progress, the percentage of children not making progress, and the percentage of children with progress approaching that of typically developing peers be reported in the baseline data. This baseline data must reflect information from children entering the Early Steps program during the 2005 year (baseline entry data). The Systems Evaluation Work Group recommended that the statewide evaluation system be called "Measuring Up" although this is

not a final decision. The outcomes data will be used to report the relative success of each of the Early Steps regions, thus “Measuring Up” was meant to refer to the programs success in meeting child needs, not individual children measuring up to typically developing peers.

Eventually, all children that are served by Early Steps for at least 6 months will be tested within 30 days of their entry into services and within 30 days of their exit from Early Steps services. Florida needs to define what test instrument will be used to obtain the outcomes data. The Systems Evaluation Work Group discussed the benefits of tests currently used. It was decided that a pilot study would be conducted with the Battelle 2 and the DAYC test instruments. Data from these tests will be gathered during October through December of this year from local Early Steps programs that have not yet been identified. A stratified random sample of this data will be then be analyzed. The pilot project will be facilitated by Dr. Christy Riffle, who has been facilitating the Systems Evaluation Work Group since its inception and was also the primary author for the GSEG grant. Recommending a single statewide entry/exit assessment instrument is a big change for Early Steps however it is not intended that the test instrument be the only one used or that it be used as the single measure for eligibility for services. All states will be reporting baseline outcomes data in February 2007 and this data must reflect entry/exit of children served between 7/1/06 and 9/30/06. Family outcome measures will also be evaluated in addition to child outcomes and with primarily be obtained through surveys with families.

The next Systems Evaluation Work Group meeting is scheduled for October 6-7. The guiding principles and recommendations of the Work Group will soon be shared widely, including at the Fall Statewide Meeting. FICCIT will be able to review any products of the Systems Evaluation Work Group and provide input before the State Performance Plan is submitted this December. Paula Kendig shared that Katie McCollough from NECTAC said that FICCIT should be very active in reviewing the State Performance Plan. Judy Corso commented that few people are highly experienced with the Battelle 2 since it was released for use not long ago.

Public Comment:

No public comments.

The meeting was adjourned at 4:00 pm.

FICCIT Quarterly Meetings

November 8 -9, 2005 in Destin, Florida